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# EUROCONTROL Specification

**EUROCONTROL Specifications for the ATCO Common Core Content  
Initial Training**

**Annex 7: Area Control Surveillance Rating - ACS**

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Common Core Content  
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**Annex 7  
Area Control Surveillance Rating  
ACS**

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## EXECUTIVE SUMMARY

Annex 2 of the EUROCONTROL Specification for the ATCO Common Core Content Initial Training V2.0 details the training objectives for the **Rating ATC training: Area Control Surveillance**.

For training organisations providing ATCO training to meet the requirements laid down in the **Commission Regulation (EU) 2015/340 laying down technical requirements and administrative procedures relating to air traffic controllers' licences and certificates**, and the acceptable means of compliance (AMCs) associated with the regulation, this syllabus does not change any of the content in the regulation, but rather provides a document that combines the relevant elements into a familiar user format. For European organisations not required to comply with EU legislation, it provides an **Area Control Surveillance Rating training syllabus** that retains references to ICAO documentation.

Rating training is defined *as theoretical and practical training designed to impart knowledge and practical skills related to a specific rating and, if applicable, rating endorsement*.

The composition and topics were chosen based on the **Commission Regulation (EU) 2015/340** Annex I — Rating training (Reference: Annex I — Part ATCO Subpart D, Section 2, ATCO.D.010(a)(2)(vi)) and ICAO Annex 1 requirements for an Air Traffic Control licence. The structure of the syllabus reflects a logical grouping of objectives into coherent subjects.

The order of subjects and objectives is neither intended to convey a pedagogical sequence nor to indicate a relative level of importance. No recommendation is made in this area. When teaching the objectives, it is envisaged that different training methodologies will be used.

Prior to developing or updating the **ACS Rating training course**, training providers must be familiar with the information contained in the EUROCONTROL Specification for the ATCO Common Core Content Initial Training V2.0, particularly Section 6 (How to use this document) which contains, amongst other items, the fundamental principles that are applied to the Specification.

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## SUBJECT 1: INTRODUCTION TO THE COURSE

The subject objective is:

Learners shall know and understand the training programme that they will follow and learn how to obtain the appropriate information.

### TOPIC INTR 1 - COURSE MANAGEMENT

#### Subtopic INTR 1.1 - Course introduction

ACS INTR 1.1.1	Explain the aims and main objectives of the course.	2		ALL
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#### Subtopic INTR 1.2 - Course administration

ACS INTR 1.2.1	State course administration.	1		ALL
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#### Subtopic INTR 1.3 - Study material and training documentation

ACS INTR 1.3.1	Use appropriate documentation and their sources for course studies.	3	<i>Optional content: training documentation, library, CBT library, web, learning management server</i>	ALL
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ACS INTR 1.3.2	Integrate appropriate information into course studies.	4	<b>Training documentation</b> <i>Optional content: supplementary information, library</i>	ALL
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### TOPIC INTR 2 - INTRODUCTION TO THE ATC TRAINING COURSE

#### Subtopic INTR 2.1 - Course content and organisation

ACS INTR 2.1.1	State the different training methods applied in the course.	1	<b>Theoretical training, practical training, self-study, types of training events</b>	ALL
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ACS INTR 2.1.2	State the subjects of the course and their purpose.	1		ALL
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ACS INTR 2.1.3	Describe the organisation of theoretical training.	2	<i>Optional content: course programme</i>	ALL
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ACS INTR 2.1.4	Describe the organisation of practical training.	2	<i>Optional content: PTP, simulation, briefing, debriefing, course programme</i>	ALL
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**Subtopic INTR 2.2 - Training ethos**

ACS INTR 2.2.1	Recognise the feedback mechanisms available.	1	Training progress, assessment, briefing, debriefing, learner/instructor feedback, instructor/instructor feedback	ALL
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**Subtopic INTR 2.3 - Assessment process**

ACS INTR 2.3.1	Describe the assessment process.	2		ALL
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## SUBJECT 2: AVIATION LAW

The subject objective is:

Learners shall know, understand and apply the Rules of the Air and the Regulations regarding reporting, airspace and appreciate the Licensing and Competence principles.

### TOPIC LAW 1 - ATCO LICENSING/CERTIFICATE OF COMPETENCE

#### Subtopic LAW 1.1 - Privileges and conditions

ACS LAW 1.1.1	Appreciate the conditions which shall be met to issue an Area Control Surveillance rating.	3	Regulation (EU) 2015/340 on ATCO Licences ICAO Annex 1 <i>Optional content: National documents</i>	ACS
ACS LAW 1.1.2	Explain how to maintain and update professional knowledge and skills to retain competence in the operational environment.	2		ALL
ACS LAW 1.1.3	Explain the conditions for suspension/revocation of ATCO licence.	2	Regulation (EU) 2015/340 on ATCO Licences ICAO Annex 1	ALL

### TOPIC LAW 2 - RULES AND REGULATIONS

#### Subtopic LAW 2.1 - Reports

ACS LAW 2.1.1	List the standard forms for reports.	1	Air traffic incident report <i>Optional content: routine air reports, breach of regulations, watch/log book, records</i>	ALL
ACS LAW 2.1.2	Describe the functions of, and processes for, reporting.	2	Reporting culture, air traffic incident report <i>Optional content: breach of regulations, watch/log book, records, voluntary reporting, ESARR 2</i>	ALL
ACS LAW 2.1.3	Use forms for reporting.	3	Regulation (EU) No 376/2014, air traffic incident reporting form(s) ICAO Doc 4444 Appendix 4, air traffic incident reporting form(s) <i>Optional content: routine air reports, breach of regulations, watch/log book, records</i>	ALL

**Subtopic LAW 2.2 - Airspace**

ACS LAW 2.2.1	Appreciate classes and structure of airspace and their relevance to Area Control Surveillance rating operations.	3		ACS
ACS LAW 2.2.2	Provide planning, coordination and control actions appropriate to the airspace classification and structure.	4	<i>Optional content: Regulation (EU) No 923/2012, ICAO Annex 2, ICAO Annex 11, international requirements, civil requirements, military requirements, areas of responsibility, sectorization, national requirements</i>	ALL
ACS LAW 2.2.3	Appreciate responsibility for terrain clearance.	3		ALL

**TOPIC LAW 3 - ATC SAFETY MANAGEMENT****Subtopic LAW 3.1 - Feedback process**

ACS LAW 3.1.1	State the importance of controller contribution to the feedback process.	1	<i>Optional content: voluntary reporting</i>	ALL
ACS LAW 3.1.2	Describe how reported occurrences are analysed.	2	<i>Optional content: ESARR 2, local procedures</i>	ALL
ACS LAW 3.1.3	Name the means used to disseminate recommendations.	1	<i>Optional content: safety letters, safety boards web pages</i>	ALL
ACS LAW 3.1.4	Appreciate the 'Just Culture' concept.	3	Benefits, prerequisites, constraints  <i>Optional content: EAM 2 GUI 6, GAIN Report</i>	ALL

**Subtopic LAW 3.2 - Safety Investigation**

ACS LAW 3.2.1	Describe role and mission of Safety Investigation in the improvement of safety.	2		ALL
ACS LAW 3.2.2	Define working methods of Safety Investigation.	1		ALL

## SUBJECT 3: AIR TRAFFIC MANAGEMENT

The subject objective is:

Learners shall manage air traffic to ensure safe, orderly and expeditious services.

### TOPIC ATM 1 - PROVISION OF SERVICES

#### Subtopic ATM 1.1 - Air traffic control (ATC) service

ACS ATM 1.1.1	Appreciate own area of responsibility.	3		APP ACP APS ACS
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ACS ATM 1.1.2	Provide area control service.	4	Regulation (EU) No 923/2012, ICAO Annex 11, ICAO Doc 7030, ICAO Doc 4444, operation manuals ICAO Annex 11, ICAO Doc 7030, ICAO Doc 4444, operation manuals	ACP ACS
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#### Subtopic ATM 1.2 - Flight information service (FIS)

ACS ATM 1.2.1	Provide FIS.	4	ICAO Doc 4444 <i>Optional content: national documents</i>	ALL
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ACS ATM 1.2.2	Use ATS surveillance system for the provision of FIS.	3	ICAO Doc 4444, information to identified aircraft concerning: traffic, navigation <i>Optional content: weather</i>	APS ACS
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ACS ATM 1.2.3	Issue appropriate information concerning the location of conflicting traffic.	3	ICAO Doc 4444, traffic information, essential traffic information	APS ACS APP ACP
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#### Subtopic ATM 1.3 - Alerting service (ALRS)

ACS ATM 1.3.1	Provide ALRS.	4	ICAO Doc 4444 <i>Optional content: national documents</i>	ALL
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ACS ATM 1.3.2	Respond to distress and urgency messages and signals.	3	Regulation (EU) No 923/2012, ICAO Annex 10, ICAO Doc 4444 ICAO Annex 10, ICAO Doc 4444 <i>Optional content: EUROCONTROL Guidelines for Controller Training in the Handling of Unusual/Emergency Situations</i>	ALL
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**Subtopic ATM 1.3 - Alerting service (ALRS)**

ACS ATM 1.3.3	Use ATS surveillance system for the provision of ALRS.	3	APP ACS
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**Subtopic ATM 1.4 - ATS system capacity and air traffic flow management**

ACS ATM 1.4.1	Appreciate principles of ATS system capacity and air traffic flow management.	3	APP ACP APS ACS
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*Optional content: EUROCONTROL ATFCM Users Manual, FABs, FUA, free flight, etc.*

ACS ATM 1.4.2	Apply flow management procedures in the provision of ATC.	3	APP ACP APS ACS
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*Optional content: EUROCONTROL ATFCM Users Manual*

ACS ATM 1.4.3	Organise traffic flows and patterns to take account of airspace boundaries.	4	APP ACP APS ACS
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*Optional content: civil and military, controlled, uncontrolled, advisory, restricted, danger, prohibited, special rules, sector boundaries, national boundaries, FIR boundaries, delegated airspace, transfer of control, transfer of communications, en-route, off-route*

ACS ATM 1.4.4	Organise traffic flows and patterns to take account of areas of responsibility.	4	APP ACP APS ACS
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*Optional content: EUROCONTROL ATFCM Users Manual*

ACS ATM 1.4.5	Inform supervisor of situation.	3	APP ACP APS ACS
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*Optional content: abnormal situations, decrease in sector capacity, limitations on systems and equipment, changes in workload/capacity, unusual meteorological conditions, relevant information like: reported ground-based incidents, forest fire, smoke, oil pollution*

ACS ATM 1.4.6	Organise traffic flows and patterns to take account of ATS surveillance system capability.	4	APP ACS
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**Subtopic ATM 1.5 - Airspace management (ASM)**

ACS ATM 1.5.1	Appreciate the principles and means of ASM.	3	Regulation (EC) No 551/2004, Regulation (EC) 2150/2005, Regulation (EC) No 730/2006  EUROCONTROL ASM HBK - Airspace Management Handbook for the application of FUA  <i>Optional content: FABs, EUROCONTROL Specification for the application of FUA, TSAs, CDRs, CBAs</i>	APP ACP APS ACS
ACS ATM 1.5.2	Organise traffic to take account of ASM.	4	Real-time activation, deactivation or reallocation of airspace  <i>Optional content: CDR, TSA, TRA, CBA</i>	APS ACS

**TOPIC ATM 2 - COMMUNICATION****Subtopic ATM 2.1 - Effective communication**

ACS ATM 2.1.1	Use approved phraseology.	3	ICAO Doc 4444  <i>Optional content: ICAO Doc 9432 RTF manual, standard words and phrases as contained in ICAO Annex 10 Vol. 2</i>	ALL
ACS ATM 2.1.2	Ensure effective communication.	4	Communication techniques, readback/verification of readback	ALL

**TOPIC ATM 3 - ATC CLEARANCES AND ATC INSTRUCTIONS****Subtopic ATM 3.1 - ATC clearances**

ACS ATM 3.1.1	Issue appropriate ATC clearances.	3	ICAO Doc 4444  <i>Optional content: national documents</i>	ALL
ACS ATM 3.1.2	Integrate appropriate ATC clearances in control service.	4		ALL
ACS ATM 3.1.3	Ensure the agreed course of action is carried out.	4		ALL

**Subtopic ATM 3.2 - ATC instructions**

ACS ATM 3.2.1	Issue appropriate ATC instructions.	3	ICAO Doc 4444 <i>Optional content: national documents</i>	ALL
ACS ATM 3.2.2	Integrate appropriate ATC instructions in control service.	4		ALL
ACS ATM 3.2.3	Ensure the agreed course of action is carried out.	4		ALL

**TOPIC ATM 4 - COORDINATION****Subtopic ATM 4.1 - Necessity for coordination**

ACS ATM 4.1.1	Identify the need for coordination.	3		ALL
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**Subtopic ATM 4.2 - Tools and methods for coordination**

ACS ATM 4.2.1	Use the available tools for coordination.	3	<i>Optional content: electronic transfer of flight data, telephone, interphone, intercom, direct speech, radiotelephone (RTF), local agreements, automated system coordination</i>	ALL
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**Subtopic ATM 4.3 - Coordination procedures**

ACS ATM 4.3.1	Initiate appropriate coordination.	3	Delegation/transfer of responsibility for air-ground communications and separation, transfer of control, etc. ICAO Doc 4444 <i>Optional content: release point</i>	ALL
ACS ATM 4.3.2	Analyse effect of coordination requested by an adjacent position/unit.	4	<i>Optional content: delegation/transfer of responsibility for air-ground communications and separation, release point, transfer of control, etc.</i>	ALL
ACS ATM 4.3.3	Select, after negotiation, an appropriate course of action.	5		ALL



**Subtopic ATM 4.3 - Coordination procedures**

ACS ATM 4.3.4	Ensure the agreed course of action is carried out.	4		ALL
ACS ATM 4.3.5	Coordinate in the provision of FIS.	4	ICAO Doc 4444	ALL
ACS ATM 4.3.6	Coordinate in the provision of ALRS.	4	ICAO Doc 4444	ALL

**TOPIC ATM 5 - ALTIMETRY AND LEVEL ALLOCATION****Subtopic ATM 5.1 - Altimetry**

ACS ATM 5.1.1	Allocate levels according to altimetry data.	4	ICAO Doc 8168, ICAO Doc 4444	ALL
ACS ATM 5.1.2	Ensure separation according to altimetry data.	4	<i>Optional content: transition level, transition altitude, transition layer, height, flight level, altitude, vertical distance to airspace boundaries</i>	ALL

**Subtopic ATM 5.2 - Terrain clearance**

ACS ATM 5.2.1	Provide planning, coordination and control actions appropriate to the rules for minimum safe levels and terrain clearance.	4	<i>Optional content: minimum vectoring altitude, terrain clearance dimensions, minimum safe altitudes, transition level, minimum flight level, minimum sector altitude</i>	APS ACS
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**TOPIC ATM 6 - SEPARATIONS****Subtopic ATM 6.1 - Vertical separation**

ACS ATM 6.1.1	Provide standard vertical separation.	4	ICAO Doc 4444, ICAO Doc 7030, level allocation, during climb/descent, rate of climb/descent, RVSM, non-RVSM aircraft, holding pattern	ACP ACS
ACS ATM 6.1.2	Provide increased vertical separation.	4	ICAO Doc 4444, ICAO Doc 7030  <i>Optional content: level allocation, during climb/descent, rate of climb/descent</i>	APP ACP APS ACS

**Subtopic ATM 6.1 - Vertical separation**

ACS ATM 6.1.3	Appreciate the application of vertical emergency separation.	3	ICAO Doc 4444, ICAO Doc 7030	APP ACP APS ACS
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ACS ATM 6.1.4	Provide vertical separation in a surveillance environment.	4	Pressure altitude-derived information, pilot level reports	APS ACS
			<i>Optional content: into/out of ATS surveillance system coverage</i>	

**Subtopic ATM 6.2 - Longitudinal separation in a surveillance environment**

ACS ATM 6.2.1	Provide longitudinal separation in a surveillance environment.	4	Successive departures, successive arrivals, overflights, speed control, Mach number techniques, silent transfer, ICAO Doc 4444	ACS
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**Subtopic ATM 6.3 - Wake turbulence distance-based separation**

ACS ATM 6.3.1	Provide distance-based wake turbulence separation.	4	ICAO Doc 4444	APS ACS
			<i>Optional content: national documents</i>	

**Subtopic ATM 6.4 - Separation based on ATS surveillance systems**

ACS ATM 6.4.1	Describe how separation based on ATS surveillance systems is applied.	2	ICAO Doc 4444	APS ACS
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ACS ATM 6.4.2	Provide horizontal separation.	4	ICAO Doc 4444, ICAO Doc 7030, local operation manuals, holding	APS ACS
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ACS ATM 6.4.3	Provide horizontal separation by vectoring in a variety of situations.	4	<i>Optional content: transit, meteorological phenomena, vectoring for approach, departure vs transit vs arrival</i>	APS ACS
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ACS ATM 6.4.4	Ensure horizontal or vertical separation from airspace boundaries.	4	Adjacent sectors, PRD, TSAs.	APS ACS
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## TOPIC ATM 7 - AIRBORNE COLLISION AVOIDANCE SYSTEMS AND GROUND-BASED SAFETY NETS

### Subtopic ATM 7.1 - Airborne collision avoidance systems

ACS ATM 7.1.1	Differentiate between ACAS advisory thresholds and separation standards applicable in the area control environment.	2	ICAO Doc 9863	Optional content: EUROCONTROL TCAS web page	ACP ACS
ACS ATM 7.1.2	Describe the controller responsibility during and following an ACAS RA reported by pilot.	2	ICAO Doc 4444		ALL
ACS ATM 7.1.3	Respond to pilot notification of actions based on airborne systems warnings.	3	ACAS, TAWS	Optional content: EUROCONTROL ACAS web page	ALL

### Subtopic ATM 7.2 - Ground-based safety nets

ACS ATM 7.2.1	Describe the controller responsibility during and following safety net warnings.	2	ICAO Doc 4444	Optional content: STCA, MSAW, APW, APM	APS ACS
ACS ATM 7.2.2	Respond to ground-based safety net warnings.	3		Optional content: STCA, MSAW, APW, APM	APS ACS

**TOPIC ATM 8 - DATA DISPLAY****Subtopic ATM 8.1 - Data management**

ACS ATM 8.1.1	Update the data display to accurately reflect the traffic situation.	3	<i>Optional content: information displayed, strip marking procedures, electronic information data displays, actions based on traffic display information, calculation of EETs</i>	ALL
ACS ATM 8.1.2	Analyse pertinent data on data displays.	4		ALL
ACS ATM 8.1.3	Organise pertinent data on data displays.	4		ALL
ACS ATM 8.1.4	Obtain flight plan information.	3	CPL, FPL, supplementary information  <i>Optional content: RPL, AFIL, etc.</i>	ALL
ACS ATM 8.1.5	Use flight plan information.	3		ALL

**TOPIC ATM 9 - OPERATIONAL ENVIRONMENT (SIMULATED)****Subtopic ATM 9.1 - Integrity of the operational environment**

ACS ATM 9.1.1	Obtain information concerning the operational environment.	3	<i>Optional content: briefing, notices, local orders, verification of information</i>	ALL
ACS ATM 9.1.2	Ensure the integrity of the operational environment.	4	<i>Optional content: integrity of displays, verification of the information provided by displays, etc.</i>	APP ACP APS ACS

**Subtopic ATM 9.2 - Verification of the currency of operational procedures**

ACS ATM 9.2.1	Check all relevant documentation before managing traffic.	3	<i>Optional content: briefing, LOAs, NOTAM, AICs</i>	ALL
ACS ATM 9.2.2	Manage traffic in accordance with procedural changes.	4		APP ACP APS ACS

**Subtopic ATM 9.3 - Handover-takeover**

ACS ATM 9.3.1	Transfer information to the relieving controller.	3		ALL
ACS ATM 9.3.2	Obtain information from the controller handing over.	3		ALL

**TOPIC ATM 10 - PROVISION OF CONTROL SERVICE****Subtopic ATM 10.1 - Responsibility and processing of information**

ACS ATM 10.1.1	Describe the division of responsibility between air traffic control units.	2	ICAO Doc 4444	ALL
ACS ATM 10.1.2	Describe the responsibility in regard to military traffic.	2	ICAO Doc 4444	ALL
			<i>Optional content: ICAO Doc 9554</i>	
ACS ATM 10.1.3	Describe the responsibility in regard to unmanned free balloons.	2	ICAO Doc 4444	APP ACP APS ACS
ACS ATM 10.1.4	Obtain operational information.	3	ICAO Doc 4444, local operation manuals	APP ACP APS ACS
ACS ATM 10.1.5	Interpret operational information.	5		APP ACP APS ACS
ACS ATM 10.1.6	Organise forwarding of operational information.	4		APP ACP APS ACS
			<i>Optional content: including the use of backup procedures</i>	
ACS ATM 10.1.7	Integrate operational information into control decisions.	4		APP ACP APS ACS
ACS ATM 10.1.8	Appreciate the influence of operational requirements.	3		ALL
			<i>Optional content: military flying, calibration flights, aerial photography</i>	

**Subtopic ATM 10.2 - ATS surveillance service**

ACS ATM 10.2.1	Explain the responsibility for the provision of ATS surveillance service appropriate to ACS rating.	2	ICAO Doc 4444, ICAO Annex 11, local operation manuals	ACS
ACS ATM 10.2.2	Explain the functions that may be performed with the use of ATS surveillance systems derived information presented on a situation display.	2	ICAO Doc 4444	APS ACS
ACS ATM 10.2.3	Provide planning, coordination and control actions appropriate to the VFR and IFR in VMC and IMC.	4	Regulation (EU) No 923/2012, ICAO Annex 11, ICAO Doc 4444 ICAO Annex 2, ICAO Annex 11, ICAO Doc 4444	ACS ACP
ACS ATM 10.2.4	Apply the procedures for termination of ATS surveillance service.	3	ICAO Doc 4444  <i>Optional content: transfer of control, termination or interruption of ATS surveillance service</i>	APS ACS

**Subtopic ATM 10.3 - Traffic management process**

ACS ATM 10.3.1	Ensure that situational awareness is maintained.	4	Information gathering, scanning, traffic projection	APS ACS
ACS ATM 10.3.2	Detect conflicts in time for appropriate resolution.	4		ALL
ACS ATM 10.3.3	Identify potential solutions to achieve a safe and effective traffic flow.	3		APP ACP APS ACS
ACS ATM 10.3.4	Evaluate possible outcomes of different planning and control actions.	5		APP ACP APS ACS
ACS ATM 10.3.5	Select an appropriate plan in time to achieve safe and effective traffic flow.	5		APP ACP APS ACS
ACS ATM 10.3.6	Ensure an adequate priority of actions.	4		ALL

**Subtopic ATM 10.3 - Traffic management process**

ACS ATM 10.3.7	Execute selected plan in a timely manner.	3		APP ACP APS ACS
ACS ATM 10.3.8	Ensure a safe and efficient outcome is achieved.	4	Traffic monitoring, adaptability and follow up	ALL

**Subtopic ATM 10.4 - Handling traffic**

ACS ATM 10.4.1	Manage arrivals, departures and overflights.	4		APP ACP APS ACS
ACS ATM 10.4.2	Balance the workload against personal capacity.	5	<i>Optional content: re-routing, re-planning, prioritising solutions, denying requests, delegating responsibility for separation</i>	APP ACP APS ACS
ACS ATM 10.4.3	Define flight path monitoring and vectoring.	1	ICAO Doc 4444	APS ACS
ACS ATM 10.4.4	Explain the requirements for vectoring and termination of vectoring.	2	ICAO Doc 4444	APS ACS
ACS ATM 10.4.5	Provide vectoring.	4	ICAO Doc 4444	APS ACS
ACS ATM 10.4.6	Apply the procedures for termination of vectoring.	3	ICAO Doc 4444	APS ACS

**Subtopic ATM 10.5 - Control service with advanced system support**

ACS ATM 10.5.1	Appreciate the impact of advanced systems on the provision of area control service.	3	<i>Optional content: sequencing systems, automated holding lists, vertical traffic displays, conflict detection and decision making tools, automated information and coordination tools</i>	ACS
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## TOPIC ATM 11 - HOLDING

### Subtopic ATM 11.1 - General holding procedures

ACS ATM 11.1.1	Apply holding procedures.	3	ICAO Doc 4444, holding instructions, allocation of holding levels, onward clearance times	APP ACP APS ACS
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ACS ATM 11.1.2	Appreciate the factors affecting holding patterns.	3	Effect of speed, effect of level used, effect of navigation aid in use, turbulence, aircraft type	APP ACP APS ACS
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### Subtopic ATM 11.2 - Holding aircraft

ACS ATM 11.2.1	Calculate expected onward clearance times.	3		ACP ACS
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### Subtopic ATM 11.3 - Holding in a surveillance environment

ACS ATM 11.3.1	Organise traffic to separate other aircraft from holding aircraft.	4		APS ACS
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ACS ATM 11.3.2	Integrate system support, when available.	4		APS ACS
			<i>Optional content: arrival management system, automated holding lists, vertical traffic displays</i>	

## TOPIC ATM 12 - IDENTIFICATION

### Subtopic ATM 12.1 - Establishment of identification

ACS ATM 12.1.1	Appreciate the precautions when establishing identification.	3		APS ACS
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ACS ATM 12.1.2	Identify aircraft.	3		APS ACS
			<i>Optional content: PSR, SSR or ADS identification method</i>	

ACS ATM 12.1.3	Apply procedures in the case of misidentification.	3		APS ACS
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**Subtopic ATM 12.2 - Maintenance of identification**

ACS ATM 12.2.1	Appreciate the necessity to maintain identification.	3	APS ACS
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**Subtopic ATM 12.3 - Loss of identity**

ACS ATM 12.3.1	Appreciate when an aircraft identification is lost or in doubt.	3	Optional content: out of ATS surveillance system coverage, failure of ATS surveillance system, weather clutter, other clutter, garbling, holding, etc.	APS ACS
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ACS ATM 12.3.2	Apply methods to re-establish identification.	3	APS ACS
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ACS ATM 12.3.3	Respond to loss/doubt concerning identification.	3	Optional content: procedural separation	APS ACS
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**Subtopic ATM 12.4 - Position Information**

ACS ATM 12.4.1	Appreciate the circumstances when position information should be passed to the aircraft.	3	APS ACS
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ACS ATM 12.4.2	State the format in which position information can be passed to aircraft.	1	ICAO Doc 4444	APS ACS
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**Subtopic ATM 12.5 - Transfer of identity**

ACS ATM 12.5.1	Apply the methods of transfer of identification.	3	APS ACS
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ACS ATM 12.5.2	Appreciate the precautions when transferring identification.	3	APS ACS
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## SUBJECT 4: METEOROLOGY

The subject objective is:

Learners shall acquire, decode and make proper use of meteorological information relevant to the provision of ATS.

### TOPIC MET 1 - METEOROLOGICAL PHENOMENA

#### Subtopic MET 1.1 - Meteorological phenomena

ACS MET 1.1.1	Appreciate the impact of adverse weather.	3	Thunderstorms, icing, jet streams, clear air turbulence (CAT), turbulence, microburst, severe mountain waves, line squalls, volcanic ash	ACP ACS
			<i>Optional content: solar radiation</i>	
ACS MET 1.1.2	Integrate data about meteorological phenomena into provision of ATS.	4	Clearances, instructions and transmitted information	ALL
			<i>Optional content: relevant meteorological phenomena</i>	
ACS MET 1.1.3	Use techniques to avoid adverse weather when necessary/possible.	3	Re-routing, level change, etc.	APP ACP APS ACS

### TOPIC MET 2 - SOURCES OF METEOROLOGICAL DATA

#### Subtopic MET 2.1 - Sources of meteorological information

ACS MET 2.1.1	Obtain meteorological information	3	METAR, TAF, SIGMET, AIRMET	APP ACP APS ACS
			<i>Optional content: AIREP/AIREP Special</i>	
ACS MET 2.1.2	Relay meteorological information.	3	ICAO Doc 4444	ALL
			<i>Optional content: flight information centre, adjacent ATS unit</i>	

## SUBJECT 5: NAVIGATION

The subject objective is:

Learners shall analyse all navigational aspects in order to organise the traffic.

### TOPIC NAV 1 - MAPS AND AERONAUTICAL CHARTS

#### Subtopic NAV 1.1 - Maps and charts

ACS NAV 1.1.1	Use relevant maps and charts.	3	<i>APP</i> ACP <i>APS</i> ACS
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### TOPIC NAV 2 - INSTRUMENT NAVIGATION

#### Subtopic NAV 2.1 - Navigational systems

ACS NAV 2.1.1	Manage traffic in case of change in the operational status of navigational systems.	4	<i>APP</i> ACP APS ACS  <i>Optional content: limitations, status of ground-based and satellite-based systems</i>
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ACS NAV 2.1.2	Appreciate the effect of precision, limitations and change of the operational status of navigational systems.	3	<i>ALL</i>  <i>Optional content: limitations, status, degraded procedures</i>
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#### Subtopic NAV 2.2 - Navigational assistance

ACS NAV 2.2.1	Evaluate the necessary information to be provided to pilots in need of navigational assistance.	5	<i>APP</i> ACP <i>APS</i> ACS  <i>Optional content: nearest most suitable aerodrome, track, heading, distance, aerodrome information, any other navigational assistance relevant at the time</i>
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ACS NAV 2.2.2	Assist aircraft in navigation when required.	3	Aircraft observed to be deviating from its known intended route, on request <i>APS</i> ACS
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**Subtopic NAV 2.3 - PBN applications**

ACS NAV 2.3.1	State the navigation applications used in terminal and en-route environments.	1	Terminal-RNAV-1 ( $\approx$ P-RNAV); En-route-RNAV-5 (B-RNAV)	ACP ACS
			<i>Optional content: A-RNP, EC PBN Implementing Rule, ICAO Doc 9613</i>	
ACS NAV 2.3.2	Explain the principles and designation of navigation specifications in use.	2		APP ACP APS ACS
			<i>Optional content: performance, functionality, sensors, aircrew and controller requirements</i>	
ACS NAV 2.3.3	State future PBN developments.	1	A-RNP, APV	ADI APP ACP APS ACS
			<i>Optional content: RNP 3D, RNP 4D</i>	

## SUBJECT 6: AIRCRAFT

The subject objective is:

Learners shall assess and integrate aircraft performance in the provision of ATS.

### TOPIC ACFT 1 - AIRCRAFT INSTRUMENTS

#### Subtopic ACFT 1.1 - Aircraft instruments

ACS ACFT 1.1.1	Integrate information from aircraft instruments provided by the pilot in the provision of ATS.	4		ALL
ACS ACFT 1.1.2	Explain the operation of aircraft radio equipment.	2	<i>Optional content: radios (number of), emergency radios</i>	ALL
ACS ACFT 1.1.3	Explain the operation of on-board surveillance equipment.	2	Transponders: equipment Mode A, Mode C, Mode S, ADS capability	ADI APS ACS

### TOPIC ACFT 2 - AIRCRAFT CATEGORIES

#### Subtopic ACFT 2.1 - Wake turbulence

ACS ACFT 2.1.1	Explain the wake turbulence effect and associated hazards to the succeeding aircraft.	2		ALL
ACS ACFT 2.1.2	Appreciate the techniques used to prevent hazards associated with wake turbulence on succeeding aircraft.	3		ALL

### TOPIC ACFT 3 - FACTORS AFFECTING AIRCRAFT PERFORMANCE

#### Subtopic ACFT 3.1 - Climb factors

ACS ACFT 3.1.1	Integrate the influence of factors affecting aircraft during climb.	4	<i>Optional content: speed, mass, air density, cabin pressurisation, wind and temperature</i>	APP ACP APS ACS
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**Subtopic ACFT 3.2 - Cruise factors**

ACS ACFT 3.2.1	Integrate the influence of factors affecting aircraft during cruise.	4	Level, cruising speed, wind, mass, cabin pressurisation	APP ACP APS ACS
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**Subtopic ACFT 3.3 - Descent factors**

ACS ACFT 3.3.1	Integrate the influence of factors affecting aircraft during descent.	4	<i>Optional content: wind, speed, rate of descent, cabin pressurisation</i>	ACP ACS
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**Subtopic ACFT 3.4 - Economic factors**

ACS ACFT 3.4.1	Integrate consideration of economic factors affecting aircraft.	4	<i>Optional content: routing, level, speed, rate of climb and rate of descent, approach profile, top of descent</i>	ACP ACS
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ACS ACFT 3.4.2	Use continuous climb techniques where applicable.	3		APP ACP APS ACS
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ACS ACFT 3.4.3	Use direct routing where applicable.	3		APP ACP APS ACS
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**Subtopic ACFT 3.5 - Environmental factors**

ACS ACFT 3.5.1	Appreciate the performance restrictions due to environmental constraints.	3	<i>Optional content: fuel dumping, minimum flight levels, continuous descent operations</i>	ACP ACS
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**TOPIC ACFT 4 - AIRCRAFT DATA****Subtopic ACFT 4.1 - Performance data**

ACS ACFT 4.1.1	Integrate the average performance data of a representative sample of aircraft which will be encountered in the operational/working environment into the provision of a control service.	4	Performance data under a representative variety of circumstances	APP ACP APS ACS
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## SUBJECT 7: HUMAN FACTORS

The subject objective is:

Learners shall recognise the necessity to constantly extend their knowledge and analyse factors which affect personal and team performance.

### TOPIC HUM 1 - PSYCHOLOGICAL FACTORS

#### Subtopic HUM 1.1 - Cognitive

ACS HUM 1.1.1	Describe the human information processing model.	2	Attention, perception, memory, situational awareness, decision making, response	ALL
ACS HUM 1.1.2	Describe the factors which influence human information processing.	2	Confidence, stress, learning, knowledge, experience, fatigue, alcohol/drugs, distraction, interpersonal relations	ALL
ACS HUM 1.1.3	Monitor the effect of human information processing factors on decision making.	3	<i>Optional content: workload, stress, interpersonal relations, distraction, confidence</i>	ALL

### TOPIC HUM 2 - MEDICAL AND PHYSIOLOGICAL FACTORS

#### Subtopic HUM 2.1 - Fatigue

ACS HUM 2.1.1	State factors that cause fatigue.	1	Shift work <i>Optional content: night shifts and rosters</i>	ALL
ACS HUM 2.1.2	Describe the onset of fatigue.	2	<i>Optional content: lack of concentration, listlessness, irritability, frustration, ICAO Circular 241 – AN/145 Human factors in Air Traffic Control</i>	ALL
ACS HUM 2.1.3	Recognise the onset of fatigue in self.	1	<i>Optional content: ICAO Circular 241 – AN/145 Human factors in Air Traffic Control</i>	ALL
ACS HUM 2.1.4	Recognise the onset of fatigue in others.	1		ALL
ACS HUM 2.1.5	Describe appropriate action when recognising fatigue.	2		ALL

### Subtopic HUM 2.2 - Fitness

ACS HUM 2.2.1	Recognise signs of lack of personal fitness.	1	ALL
ACS HUM 2.2.2	Describe actions when aware of a lack of personal fitness.	2	ALL

## TOPIC HUM 3 - SOCIAL AND ORGANISATIONAL FACTORS

### Subtopic HUM 3.1 - Team resource management (TRM)

ACS HUM 3.1.1	State the relevance of TRM.	1	<i>Optional content: TRM course, EUROCONTROL Guidelines for the development of TRM training</i>	ALL
ACS HUM 3.1.2	State the content of the TRM concept.	1	<i>Optional content: team work, human error, team roles, stress, decision making, communication, situational awareness</i>	ALL

### Subtopic HUM 3.2 - Teamwork and team roles

ACS HUM 3.2.1	Identify reasons for conflict.	3		ALL
ACS HUM 3.2.2	Describe actions to prevent human conflicts.	2	<i>Optional content: TRM team roles</i>	ALL
ACS HUM 3.2.3	Describe strategies to cope with human conflicts.	2	<i>Optional content: in your team, in the simulator</i>	ALL

### Subtopic HUM 3.3 - Responsible behaviour

ACS HUM 3.3.1	Consider the factors which influence responsible behaviour.	2	<i>Optional content: situation, team, personal situation and judgement, instance of justification, moral motivation, personality</i>	ALL
ACS HUM 3.3.2	Apply responsible judgement.	3	Case study and discussion about a dilemma situation	ALL



## TOPIC HUM 4 - STRESS

### Subtopic HUM 4.1 - Stress

ACS HUM 4.1.1	Recognise the effects of stress on performance.	1	Stress and its symptoms in self and in others	ALL
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### Subtopic HUM 4.2 - Stress management

ACS HUM 4.2.1	Act to reduce stress.	3	The effect of personality in coping with stress, the benefits of active stress management	ALL
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ACS HUM 4.2.2	Respond to stressful situation by offering, asking or accepting assistance.	3	<i>Optional content: the benefits of offering, accepting and asking for help in stressful situations</i>	ALL
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ACS HUM 4.2.3	Recognise the effect of shocking and stressful events.	1	Self and others, abnormal situations, CISM	ALL
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ACS HUM 4.2.4	Consider the benefits of Critical Incident Stress Management (CISM).	2		ALL
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ACS HUM 4.2.5	Explain procedures used following an incident/accident.	2	<i>Optional content: CISM, counselling, human element</i>	ALL
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## TOPIC HUM 5 - HUMAN ERROR

### Subtopic HUM 5.1 - Human error

ACS HUM 5.1.1	Explain the relationship between error and safety.	2	Number and combination of errors, proactive versus reactive approach to discovery of error <i>Optional content: ICAO Circular 314 – AN/178 Threat and Error Management (TEM) in Air Traffic Control</i>	ALL
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ACS HUM 5.1.2	Differentiate between the types of error.	2	Slips, lapses, mistakes <i>Optional content: Circular 314 – AN/178 Threat and Error Management (TEM) in Air Traffic Control</i>	ALL
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**Subtopic HUM 5.1 - Human error**

ACS HUM 5.1.3	Describe error-prone conditions.	2	<i>Optional content: increase in traffic, changes in procedures, complexities of systems or traffic, weather, unusual occurrences</i>	ALL
ACS HUM 5.1.4	Collect examples of different error types, their causes and consequences in ATC.	3	<i>Optional content: ICAO Circular 314 – AN/178 Threat and Error Management (TEM) in Air Traffic Control</i>	ALL
ACS HUM 5.1.5	Explain how to detect errors to compensate for them.	2	<b>STCA, MSAW, individual and collective strategy</b> <i>Optional content: ICAO Circular 314 – AN/178 Threat and Error Management (TEM) in Air Traffic Control</i>	ALL
ACS HUM 5.1.6	Execute corrective actions.	3	<b>Error compensation</b> <i>Optional content: ICAO Circular 314 – AN/178 Threat and Error Management (TEM) in Air Traffic Control</i>	ALL
ACS HUM 5.1.7	Explain the importance of error management.	2	<i>Optional content: prevention of incidents, safety improvement, revision of procedures and/or working practises</i>	ALL
ACS HUM 5.1.8	Describe the impact on an ATCO following an occurrence/incident.	2	<i>Optional content: reporting, SMS, investigation, CISM</i>	ALL

**Subtopic HUM 5.2 - Violation of rules**

ACS HUM 5.2.1	Explain the causes and dangers of violation of rules becoming accepted as a practice.	2	<i>Optional content: ICAO Circular 314 – AN/178 Threat and Error Management (TEM) in Air Traffic Control</i>	ALL
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**TOPIC HUM 6 - COLLABORATIVE WORK****Subtopic HUM 6.1 - Communication**

ACS HUM 6.1.1	Use communication effectively in ATC.	3		ALL
ACS HUM 6.1.2	Analyse examples of pilot and controller communication for effectiveness.	4		ALL

**Subtopic HUM 6.2 - Collaborative work within the same area of responsibility**

ACS HUM 6.2.1	List communication means between controllers in charge of the same area of responsibility (sector or tower).	1	<i>Optional content: electronic, written, verbal and non-verbal communication</i>	ALL
ACS HUM 6.2.2	Explain consequences of the use of communication means on effectiveness.	2	<i>Optional content: strips legibility and encoding, labels designation, feedback</i>	ALL
ACS HUM 6.2.3	List possible actions to provide a safe position handover.	1	<i>Optional content: rigour, preparation, overlap time</i>	ALL
ACS HUM 6.2.4	Explain consequences of a missed position handover process.	2		ALL

**Subtopic HUM 6.3 - Collaborative work between different areas of responsibility**

ACS HUM 6.3.1	List factors and means for an effective coordination between sectors and/or tower positions.	1	<i>Optional content: other sectors constraints, electronic coordination tools</i>	ALL
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**Subtopic HUM 6.4 - Controller/pilot cooperation**

ACS HUM 6.4.1	Describe parameters affecting controller/pilot cooperation.	2	<i>Optional content: workload, mutual knowledge, controller vs pilot mental picture</i>	ALL
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## SUBJECT 8: EQUIPMENT AND SYSTEMS

The subject objective is:

Learners shall integrate knowledge and understanding of the basic working principles of equipment and systems and comply with the equipment and system degradation procedures in the provision of ATS.

### TOPIC EQPS 1 - VOICE COMMUNICATIONS

#### Subtopic EQPS 1.1 - Radio communications

ACS EQPS 1.1.1	Operate two-way communication equipment.	3	Transmit/receive switches, procedures	ALL
			<i>Optional content: frequency selection, standby equipment</i>	
ACS EQPS 1.1.2	Identify indications of operational status of radio equipment.	3		ALL
			<i>Optional content: indicator lights, serviceability displays, selector/frequency displays</i>	
ACS EQPS 1.1.3	Consider radio range.	2		APP ACP APS ACS
			<i>Optional content: transfer to another frequency, apparent radio failure, failure to establish radio contact, frequency protection range</i>	

#### Subtopic EQPS 1.2 - Other voice communications

ACS EQPS 1.2.1	Operate landline communications.	3		ALL
			<i>Optional content: telephone, interphone and intercom equipment</i>	

### TOPIC EQPS 2 - AUTOMATION IN ATS

#### Subtopic EQPS 2.1 - Aeronautical fixed telecommunication network (AFTN)

ACS EQPS 2.1.1	Decode AFTN messages.	3		ALL
			<i>Optional content: movement and control messages, NOTAM, SNOWTAM, BIRDTAM, etc.</i>	

**Subtopic EQPS 2.2 - Automatic data interchange**

ACS EQPS 2.2.1	Use automatic data transfer equipment where available.	3	<i>Optional content: sequencing systems, automated information and coordination, OLDI</i>	ADV ADI APS ACS
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**TOPIC EQPS 3 - CONTROLLER WORKING POSITION****Subtopic EQPS 3.1 - Operation and monitoring of equipment**

ACS EQPS 3.1.1	Monitor the technical integrity of the controller working position.	3	Notification procedures, responsibilities	ALL
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ACS EQPS 3.1.2	Operate the equipment of the controller working position.	3	<i>Optional content: situation displays, flight progress board, flight data display, radio, telephone, maps and charts, strip-printer, clock, information systems, UDF/VDF</i>	ALL
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ACS EQPS 3.1.3	Operate available equipment in abnormal and emergency situations.	3		ALL
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**Subtopic EQPS 3.2 - Situation displays and information systems**

ACS EQPS 3.2.1	Use situation displays.	3		ALL
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ACS EQPS 3.2.2	Check availability of information material.	3		ALL
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ACS EQPS 3.2.3	Obtain information from equipment.	3		APP ACP APS ACS
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**Subtopic EQPS 3.3 - Flight data systems**

ACS EQPS 3.3.1	Use the flight data information at controller working position.	3		ALL
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**Subtopic EQPS 3.4 - Use of ATS surveillance system**

ACS EQPS 3.4.1	Use the ATS surveillance system functions.	3	APS ACS
ACS EQPS 3.4.2	Analyse the information provided by the ATS surveillance system.	4	APS ACS
ACS EQPS 3.4.3	Assign codes.	4	APS ACS
ACS EQPS 3.4.4	Appreciate the use of advanced surveillance technology.	3	APS ACS

*Optional content: Mode S, ADS-B, MLAT*

**Subtopic EQPS 3.5 - Advanced systems**

ACS EQPS 3.5.1	Appreciate the use of controller pilot datalink communications when available.	3	APS ACS
ACS EQPS 3.5.2	Appreciate the use of information provided by advanced systems.	3	APS ACS

*Optional content: trajectory-based information, MTCD, MONA, etc.*

**TOPIC EQPS 4 - FUTURE EQUIPMENT****Subtopic EQPS 4.1 - New developments**

ACS EQPS 4.1.1	Recognise future developments.	1	New advanced systems ALL
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## TOPIC EQPS 5 - EQUIPMENT AND SYSTEMS LIMITATIONS AND DEGRADATION

### Subtopic EQPS 5.1 - Reaction to limitations

ACS EQPS 5.1.1	Take account of the limitations of equipment and systems.	2		ALL
ACS EQPS 5.1.2	Respond to technical deficiencies of the operational position.	3	Notification procedures, responsibilities	ALL

### Subtopic EQPS 5.2 - Communication equipment degradation

ACS EQPS 5.2.1	Identify that communication equipment has degraded.	3	<i>Optional content: ground-air and landline communications</i>	APP ACP APS ACS
ACS EQPS 5.2.2	Apply contingency procedures in the event of communication equipment degradation.	3	Procedures for total or partial degradation of ground-air and landline communications, alternative methods of transferring data	APP ACP APS ACS

### Subtopic EQPS 5.3 - Navigational equipment degradation

ACS EQPS 5.3.1	Identify when a navigational equipment failure will affect operational ability.	3	<i>Optional content: VOR, navigational aids</i>	ALL
ACS EQPS 5.3.2	Apply contingency procedures in the event of a navigational equipment degradation.	3	<i>Optional content: vertical separation, information to aircraft, navigational assistance, seeking assistance from adjacent units</i>	ADI APP ACP APS ACS

### Subtopic EQPS 5.4 - Surveillance equipment degradation

ACS EQPS 5.4.1	Identify that surveillance equipment has degraded.	3	Partial power failure, loss of certain facilities, total failure	APS ACS
ACS EQPS 5.4.2	Apply contingency procedures in the event of surveillance equipment degradation.	3	<i>Optional content: inform adjacent sectors, inform aircraft, apply vertical separation (emergency), increased horizontal separation, reduce the number of aircraft entering area of responsibility, transfer aircraft to another unit</i>	APS ACS

**Subtopic EQPS 5.5 - ATC processing system degradation**

ACS EQPS 5.5.1	Identify a processing system degradation.	3	<i>Optional content: FDPS, SDPS, software processing of situation display</i>	APS ACS
ACS EQPS 5.5.2	Apply contingency procedures in the event of a processing system degradation.	3		APS ACS

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## SUBJECT 9: PROFESSIONAL ENVIRONMENT

The subject objective is:

Learners shall identify the need for close cooperation with other parties concerning ATM operations and appreciate aspects of environmental protection.

### TOPIC PEN 1 - FAMILIARISATION

#### Subtopic PEN 1.1 - Study visit to area control centre

ACS PEN 1.1.1	Appreciate the functions and provision of an operational area control service.	3	Study visit to area control centre	ACP ACS
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### TOPIC PEN 2 - AIRSPACE USERS

#### Subtopic PEN 2.1 - Contributors to civil ATS operations

ACS PEN 2.1.1	Characterise civil ATS activities in area control centre.	2	Study visit to an area control centre	ACP ACS
			<i>Optional content: familiarisation visits to TWR, APP, AIS, RCC</i>	

ACS PEN 2.1.2	Characterise other parties interfacing with ATS operations.	2	<i>Optional content: familiarisation visits to engineering services, fire and emergency services, airline operations offices</i>	ALL
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#### Subtopic PEN 2.2 - Contributors to military ATS operations

ACS PEN 2.2.1	Characterise military ATS activities.	2	<i>Optional content: familiarisation visits to TWR, APP, ACC, AIS, RCC, Air Defence Units</i>	ALL
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### TOPIC PEN 3 - CUSTOMER RELATIONS

#### Subtopic PEN 3.1 - Provision of services and user requirements

ACS PEN 3.1.1	Identify the role of ATC as a service provider.	3		ALL
ACS PEN 3.1.2	Appreciate ATS users requirements.	3		ALL

## TOPIC PEN 4 - ENVIRONMENTAL PROTECTION

### Subtopic PEN 4.1 - Environmental protection

ACS PEN 4.1.1	Appreciate the mitigation techniques used en-route to minimise the aviation's impact on the environment.	3	<i>Optional content: free route airspace (FRA), night/weekend routes, ICAO Circular 303 - Operational opportunities to minimize fuel use and reduce emissions</i>	ACP ACS
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## SUBJECT 10: ABNORMAL AND EMERGENCY SITUATIONS

The subject objective is:

Learners shall develop professional attitudes to manage traffic in abnormal and emergency situations.

### TOPIC ABES 1 - ABNORMAL AND EMERGENCY SITUATIONS (ABES)

#### Subtopic ABES 1.1 - Overview of ABES

ACS ABES 1.1.1	List common abnormal and emergency situations.	1	<i>Optional content: EATM Guidelines for Controller Training in the Handling of Unusual/Emergency Situations, ambulance flights, ground based safety nets alerts, airframe failure, unreliable instruments, runway incursion</i>	ALL
ACS ABES 1.1.2	Identify potential or actual abnormal and emergency situations.	3		ALL
ACS ABES 1.1.3	Take into account the procedures for given abnormal and emergency situations.	2	<i>Optional content: ICAO Doc 4444</i>	APP ACP APS ACS
ACS ABES 1.1.4	Take into account that procedures do not exist for all abnormal and emergency situations.	2	<i>Optional content: real life examples</i>	ALL
ACS ABES 1.1.5	Consider how the evolution of a situation may have an impact on safety.	2	<i>Optional content: separation, information, coordination</i>	ALL

### TOPIC ABES 2 - SKILLS IMPROVEMENT

#### Subtopic ABES 2.1 - Communication effectiveness

ACS ABES 2.1.1	Ensure effective communication in all circumstances including the case where standard phraseology is not applicable.	4	Phraseology, vocabulary, readback, silence instruction	ALL
ACS ABES 2.1.2	Apply change of radiotelephony call sign.	3	ICAO Doc 4444	ALL

**Subtopic ABES 2.2 - Avoidance of mental overload**

ACS ABES 2.2.1	Describe actions to keep control of the situation.	2	<i>Optional content: sector splitting, holding, flow management, task delegation</i>	ALL
ACS ABES 2.2.2	Organise priority of actions.	4		ALL
ACS ABES 2.2.3	Ensure effective circulation of information.	4	<i>Optional content: between executive and planner/coordinator, with the supervisor, between sectors, between ACC, APP and TWR , with ground staff, etc.</i>	ALL
ACS ABES 2.2.4	Consider asking for help.	2		ALL

**Subtopic ABES 2.3 - Air / ground cooperation**

ACS ABES 2.3.1	Collect appropriate information relevant to the situation.	3		ALL
ACS ABES 2.3.2	Assist the pilot.	3	<b>Pilot workload</b>  <i>Optional content: instructions, information, support, human factors, etc.</i>	ALL

**TOPIC ABES 3 - PROCEDURES FOR ABNORMAL AND EMERGENCY SITUATIONS****Subtopic ABES 3.1 - Application of procedures for ABES**

ACS ABES 3.1.1	Apply the procedures for given abnormal and emergency situations.	3	<i>Optional content: EATM Guidelines for Controller Training in the Handling of Unusual/Emergency Situations, ambulance flights, ground based safety nets alerts, airframe failure</i>	ALL
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**Subtopic ABES 3.2 - Radio failure**

ACS ABES 3.2.1	Describe the procedures followed by a pilot when he/she experiences complete or partial radio failure.	2	ICAO Doc 7030	<i>Optional content: military procedures</i>	ALL
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ACS ABES 3.2.2	Apply the procedures to be followed when a pilot experiences complete or partial radio failure.	3		<i>Optional content: prolonged loss of communication</i>	ALL
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**Subtopic ABES 3.3 - Unlawful interference and aircraft bomb threat**

ACS ABES 3.3.1	Apply ATC procedures associated with unlawful interference and aircraft bomb threat.	3	ICAO Doc 4444		ALL
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**Subtopic ABES 3.4 - Strayed or unidentified aircraft**

ACS ABES 3.4.1	Apply the procedures in the case of strayed aircraft.	3	ICAO Doc 4444	<i>Optional content: inside controlled airspace, outside controlled airspace</i>	ALL
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ACS ABES 3.4.2	Apply the procedures in the case of unidentified aircraft.	3	ICAO Doc 4444		ALL
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**Subtopic ABES 3.5 - Diversions**

ACS ABES 3.5.1	Provide navigational assistance to diverting emergency aircraft.	4	Track/heading, distance, other navigational assistance	<i>Optional content: nearest most suitable aerodrome</i>	APP ACP APS ACS
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**Subtopic ABES 3.6 - Transponder failure**

ACS ABES 3.6.1	Apply procedures in the event of an SSR transponder failure.	3	ICAO Doc 4444, ICAO Doc 7030	<i>Optional content: total/partial failure, impact on ADS-B/Mode S capability</i>	APS ACS
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