

EUROPEAN ORGANISATION FOR THE SAFETY OF AIR NAVIGATION

"EUROCONTROL"

DECISION No. 3

relating to the amendment of the Financial Regulations
applicable to the Route Charges System

THE PERMANENT COMMISSION FOR THE SAFETY OF AIR NAVIGATION, ENLARGED TO
INCLUDE THE REPRESENTATIVES OF NON-MEMBER STATES OF THE ORGANISATION
PARTICIPATING IN THE ROUTE CHARGES SYSTEM,

Having regard to the EUROCONTROL International Convention relating to
Co-operation for the Safety of Air Navigation amended at Brussels on
12 February 1981, and in particular Article 5.2 thereof;

Having regard to the Multilateral Agreement relating to Route Charges
dated 12 February 1981, and in particular Article 3.2 (h) and Article 6.1 (a)
thereof;

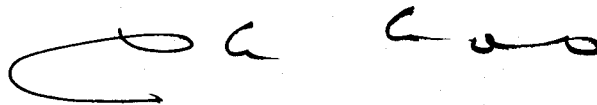
On the proposal of the Enlarged Committee,

HEREBY TAKES THE FOLLOWING DECISION ON A UNANIMOUS VOTE OF THE
CONTRACTING STATES :

Sole Article

The text of Articles 16 to 19 of the Financial Regulations applicable
to the Route Charges System shall be replaced with the text for
Articles 16 to 19 annexed to this Decision.

Done at Brussels, 7 July 1987



H. DE CROO

President of the Enlarged Commission

AMENDMENTS TO THE FINANCIAL REGULATIONS APPLICABLE
TO THE ROUTE CHARGES SYSTEM

PART FOUR

AUDITING OF ACCOUNTS

Article 16

1. The Control Board, established under Article 22 of the Statute of the Agency, shall examine and report on the Balance Sheet and Administrative Account, and on the financial management of the Route Charges System by the Central Route Charges Office.
2. Once the Control Board has received the previous year's Balance Sheet and Administrative Account (Article 15.2 refers), it shall submit to the Enlarged Committee the observations to which its checks give rise and which seem appropriate for inclusion in the report referred to in paragraph 5 below.
3. The enlarged Committee shall send its replies to these observations to the Control Board within two months of receipt thereof.
4. The Control Board shall submit to the enlarged Commission, not later than 15 October, its final report on the Balance Sheet and Administrative Account, to which shall be attached the observations submitted by it to the Enlarged Committee and the latter's replies to these.
5. The Enlarged Committee shall submit the Balance Sheet and Administrative Account to the Enlarged Commission not later than 31 October. It shall likewise transmit these accounts, as well as the Control Board's final report, to the national authorities of the Contracting States.

6. Where, in the course of its inspections, the Control Board becomes aware of serious occurrences or discovers major irregularities in the management of the Route Charges System, it shall draw up a special, detailed report, which it shall immediately send to the Enlarged Commission.

7. At the request of a Contracting State, the Control Board shall issue, in the appropriate form, a certificate confirming the audit of the accounts.

PART FOUR

AUDITING OF ACCOUNTS

Article 17

The Enlarged Commission shall give a final ruling on the accounts for each financial year. It shall discharge the Director General before 31 December of the year following the financial year concerned.

PART FOUR

AUDITING OF ACCOUNTS

Article 18

1. The Internal Auditor shall be appointed as a staff member of the Organisation by the Director General on a decision of the Enlarged Committee for a period of 5 years, non renewable; his remuneration shall be charged to Part II of the Budget (Central Route Charges Office) and shall be financed, as is Part II in whole, through the regional administrative rate.
2. The Internal Auditor shall be subject to the Staff Regulations governing Officials of the EUROCONTROL Agency, as amended by specific regulations to be approved by the Permanent Commission on decision of the Enlarged Commission.
3. The Internal Auditor shall not exercise any function in the Agency for a minimum period of five years after his appointment expires.
4. The Internal Auditor shall :
 - (a) perform such duties in connection with the Route Charges System and that part of the Agency dealing with Route Charges as he considers necessary, or as may be assigned to him by the Enlarged Committee.
 - (b) In particular he would be required to review and check the operation of the System and its records, paying special attention to :
 - systems of management and internal controls
 - basic data on distances, data on flights, unit rates and users
 - billing and claims
 - accounting
 - debt collection and management
 - cash management and reimbursement
 - the integrity and security of records
 - (c) report to the Enlarged Committee.

PART FOUR
AUDITING OF ACCOUNTS

Article 19

1. The Control Board and the Internal Auditor shall have access to the accounting records and to any document they consider necessary for the accomplishment of the tasks defined in Articles 16 and 18. Any member of the Agency is required within the limits of his responsibilities to communicate to the Control Board and to the Internal Auditor, at their request, any document or information they may consider necessary for the furtherance of their task.
2. The responsible national audit bodies of the Contracting States may, at their own request, or at the invitation of the Control Board, participate in the work of the Control Board in respect of the audit of the collection of route charges and of their reimbursement to the Contracting States.
3. The national audit bodies of the Contracting States shall have a right of access at reasonable times to documents of the Central Route Charges Office.
4. On request of the national audit bodies, the Central Route Charges Office will provide, according to availability, the information necessary to determine whether all flights treated by the system, and which interest the services which have made the request, have been correctly billed.