

i- CALL FOR TENDERS

Current opportunity

<u>Procedure No.</u>	ECTL_SRC_250158
<u>Title:</u>	Frequency management expert

General:

The Commission Implementing Regulation (EU) No 2019/123 provides in its Annex III the requirements for the Network Manager Radio Frequency Function (RFF). Its main objectives are:

- (a) to maximize the use of the European aeronautical radio spectrum through improvements in frequency management procedures and planning criteria in order to prevent shortage of frequencies which would reduce network capacity.
- (b) to improve the transparency of frequency management practices enabling the accurate assessment of the efficient use of frequencies and the determination of solutions to meet future demands for frequencies.
- (c) to increase the effectiveness of the frequency management processes via the promotion of best practices and the development of corresponding tools.

Technical subject matter:

In response to the requirements of the regulation the Radio Frequency Function team in the Network Manager works in the following areas: Frequency coordination, evaluation and frequency management improvement. In addition, the RFF develops tools to support frequency managers in performing frequency management and coordination.

The objective of this CFT is to select a supplier to support the following RFF activities:

Frequency Coordination

To support States/Authorities in finding interference-free aeronautical radio channels to deliver aeronautical services. This includes the SAFIRE service for the international coordination and registration of aeronautical radio channels plus the bi-annual exercises to re-plan European voice channels to satisfy difficult frequency requests. In special cases the RFF also performs specific local frequency studies on request of States.

SUPPORTING EUROPEAN AVIATION

Member States: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

Comprehensive Agreement States: Israel, Morocco.

Frequency Evaluation

To ensure States comply with the agreed frequency management rules and best practices. This includes the analysis of the information stored in SAFIRE, ensuring that the data recorded is correct and that States/Authorities follow correctly the international frequency coordination agreements and procedures.

Frequency Management Improvement

To work with States to improve the rules, processes, procedures and international agreements required. This includes the identification of the most cost-effective measures to mitigate the impact of the frequency shortage and the promotion of international agreements to implement those measures (including the production of the RFF annual report as part of the Network Manager's NSP and NOP).

Frequency Management tools

To develop and improve current tools (SAFIRE and MANIF AFM) used for frequency management and coordination. Develop additional requirements, based on user requirements and test the new functionalities.

The duration of the proposed Contract will be 3 years with the possibility to renew on a yearly basis for 2 additional years.

Main selection and assessment criteria:

TECHNICAL ASSESSMENT CRITERIA (PASS/FAIL)
All members of the proposed team shall have a university degree in telecommunication engineering (Diploma)
The member(s) of the proposed team shall have a minimum of 5 years of experience in the field of frequency management
The proposed profile(s) shall have a minimum of 5 years of experience in the European aeronautical frequency management practices and procedures and practical experience in using the frequency management tools used in the aviation domain (e.g. SAFIRE, AFM)
The proposed profile(s) shall have a minimum of 3 years of experience in the field of drafting operational requirements, specifications and test procedures for frequency management tools

TECHNICAL ASSESSMENT CRITERIA (SCORING)
Quality of the proposed description of the envisaged expert support in response to the required tasks and deliverables
Aeronautical Frequency Management and the usage of support tools (e.g. SAFIRE and AFM)
Aeronautical Frequency Management system development
Drafting and delivering training material in the field of aviation
Ability to draft professional documentation in English
Proven capacity to work in a multinational environment

The economically most advantageous offer will be established in accordance with the following Award criteria:

For the Technical tender, a weighting of 50% is applied, for the Financial tender, a weighting of 50%.

Tender closing date:

30 March 2026 at 15:00 Brussels time

Point of Contact:

Please see the “Important Notice” below and if you have any other related questions, please contact:

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 DCF/AFS/PROC
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If this Call for Tenders should interest you, please read the important information below:

IMPORTANT NOTICE

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation, please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the “*View Active Negotiations*” section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.

CFT Internet Notice I-IN-E via iSourcing Vers.2.12

3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use printouts of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.