

i- CALL FOR TENDERS

Current opportunity

<u>Procedure No.</u>	ECTL_SRC_260004
<u>Title:</u>	Delivery of SAF-INV and SAF-SSI-INTRO courses

General:

EUROCONTROL ALC uses external instructors to cover specialised subjects for which knowledge is not available within the Agency. The aim of this Call for Tender is to select (a) provider(s) for the delivery and maintenance of existing courses and/or course module(s) part of the ALC course portfolio. The term course (module) delivery stands for a presentation in English of the course (module) in a classroom in front of the course participants or in a virtual classroom through a platform such as ZOOM or MS Teams.

Technical subject matter:

This call for tender concerns the delivery of modules in the course SAF-INV (ATM Occurrence Investigation and Analysis) and SAF-SSI-INTRO (Introduction to Systemic Safety Investigation and Analysis). EUROCONTROL is issuing this Call for Tender to solicit high quality, cost-effective proposals to select a partner for the maintenance and delivery of these courses.

The initial contract duration covers 3 years with the possibility to extend the contract by 2 further years (yearly extensions).

Main selection and assessment criteria:

TECHNICAL CAPACITY CRITERIA
The tenderer shall prove experience in ATM Occurrence Investigation and Analysis and in applying EUROCONTROL's SOAM as a specific systemic investigation and analysis tool
The supplier shall have an English level equivalent to C1 as defined in the Common European Framework of Reference (CEFR)

SUPPORTING EUROPEAN AVIATION

Member States: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

Comprehensive Agreement States: Israel, Morocco.

TECHNICAL ASSESSMENT CRITERIA
At least 5 years experience in designing and/or presenting courses in English
Experience in applying EUROCONTROL's SOAM as a specific systemic investigation and analysis tool
At least 1 year experience in presenting virtual courses or activities demonstrating knowledge in the use of virtual meeting tools

The economically most advantageous offer will be established in accordance with the following Award criteria:

For the Technical tender, a weighting of 50% is applied, for the Financial tender, a weighting of 50%.

Tender closing date:

14 April 2026 at 15:00 Brussels time

Point of Contact:

Please see the "Important Notice" below and if you have any other related questions, please contact:

DUPUY, Armelle
DCF/AFS/PROC
E-mail: armelle.dupuy@eurocontrol.int
Tel.: +32 2 729 3795

If this Call for Tenders should interest you, please read the important information below:

IMPORTANT NOTICE

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation, please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the "View Active Negotiations" section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.

CFT Internet Notice I-IN-E via iSourcing Vers.2.12

5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use printouts of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.