

i- CALL FOR TENDERS

<u>Call for Tenders No.:</u>	No. ECTL_SRC_250021
<u>Title:</u>	Internal audit services co-sourcing Framework Contract

General:

EUROCONTROL, the European Organisation for the Safety of Air Navigation, has 42 Member States and is a civil-military intergovernmental organisation committed to building, together with its partners, a Single European Sky, i.e. arrangements allowing the air navigation management system in Europe to achieve the level of performance required for the coming decades.

The EUROCONTROL Agency, which was set up to carry out the Organisation's mission, provides sustained support for all its Member States, for the European Commission and for the European Aviation Safety Agency (EASA). This assistance is provided in numerous fields, in particular those of regulation, general oversight of air navigation management arrangements, and the environment. The EUROCONTROL Agency is also tasked with the permanent monitoring of the performance of the air navigation management system in place in Europe and of the associated civil-military coordination.

For more information on EUROCONTROL, please refer to the following link:

<https://www.eurocontrol.int/about-us>

Technical subject matter:

EUROCONTROL Internal Audit Service (IAS) is an independent assurance and advisory function. It assists the Director General in discharging his management responsibilities by providing independent and objective assurance, advice, insight and foresight. IAS follows Global Internal Audit Standards.

Through this Framework Contract, IAS is searching for providers who can support IAS in terms of:

- Capacity, i.e. in situations where IAS has the necessary skills, but lacks resources to deliver all the engagements planned. The external providers are expected assist

SUPPORTING EUROPEAN AVIATION

Member States: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

Comprehensive Agreement States: Israel, Morocco.

IAS especially in covering all the high-risk business areas identified in IAS risk assessments.

- Subject-Matter Expertise, i.e. specific skills which can enhance the value added and/or efficiency of IAS engagements. The external providers are expected to help IAS increase its impact on EUROCONTROL governance and processes, contributing with relevant insights and catalysing improvements.

The typical engagements to be delivered under the Framework Contract may consist of specific tasks/deliverables as part of an audit process or it may involve all the phases of an audit process i.e., planning, fieldwork and reporting leading to a final deliverable produced by the provider contributing to successful completion of an audit engagement whereas IAS retains ownership and responsibility for the final report addressed to its stakeholders. More on the general nature of the Framework Contract and its implementation is indicated in the following sections.

The objective of this Call for Tenders is to establish a **Framework Contract** to set up effective partnerships with selected companies to provide resources or to execute tasks according to specific project needs.

A Framework Contract establishes a mechanism for future repetitive purchases by EUROCONTROL to be awarded in the form of specific contracts. The signature of a Framework Contract does not impose an obligation on EUROCONTROL to conclude specific contracts with a framework contractor.

The generic types of work are described in the Technical Specifications and the potentially required skill domains are defined in the TEP-E document. Furthermore all administrative and contractual provisions will be fixed before the signing of the Framework Contract to allow for a speedy handling of specific requests for performance of tasks or specific support (see below) and avoid discussions on administrative and contractual details at that stage.

This Framework Contract is defined to apply to “Tasking Projects” - Execution of a (set of) task(s), usually at EUROCONTROL premises or on the company premises, within a defined timeframe. The objectives, milestones and deliverables shall be defined and communicated by EUROCONTROL for each Tasking Project. Payment of the completed tasks will be executed following a declaration of provisional acceptance of the respective deliverables.

The tenders deemed admissible as a result of the evaluation in accordance with the evaluation procedure explained in the TEP-E document, will be included in a list of contractors and specific contracts may be awarded on the basis of the terms laid down in the Framework Contract.

Selection criteria:

TECHNICAL CAPACITY CRITERIA
Tenderer shall submit references of engagements for at least 5 clients, including description of the services provided and an up-to-date contact of the client in question. EUROCONTROL reserves the right to contact the clients for confirmation and reject any reference which cannot be confirmed with the client within 2 weeks.
The expert shall: a) have at least 10-year of hands-on experience in at least two of the types of audits listed, and b) hold a widely recognised certification (such as CIA, CISA or similar).

The Framework Contract will be established with the Tenderers complying with both technical capacity criteria:

A Framework Contract will be concluded with all the Tenderers who passed the evaluation phases indicated above.

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Tender closing date:

29 April 2025 at 15:00 Brussels time

Point of Contact:

Please see the "Important Notice" below and if you have any other related questions, please contact:

VERHAEGEN, Thérèse
DCF/AFS/PROC
E-mail: therese.verhaegen@eurocontrol.int
Tel.: +32 2 729 3092

If this Call for Tenders should interest you, please read the important information below:

IMPORTANT NOTICE

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation, please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the "View Active Negotiations" section of the Supplier Portal.

CFT Internet Notice I-IN-E via iSourcing Vers.2.12

2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use printouts of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.