

C.18/02/2025, D.20/02/2025

PRIVACY STATEMENT ON THE PROTECTION OF PERSONAL DATA

Civil-Military Aviation Summit with ICAO

EUROCONTROL protects your personal data in accordance with the [EUROCONTROL Regulation on Personal Data Protection](#) adopted by the Permanent Commission and published in 2024.

Registration and participation in EUROCONTROL meetings and events (physical, online or hybrid) involves processing of personal data, which shall comply with the EUROCONTROL Regulation on Personal Data Protection.

1. What is the Civil-Military Aviation Summit? Why do we collect, store and process your data?

This privacy statement concerns the processing of personal data by EUROCONTROL when managing this Summit, which is jointly organised with ICAO.

The processing of your personal data is necessary for the successful organisation and management of the Summit. This event is part of EUROCONTROL's key role in the field of aviation and is aimed at bringing together top civil and military leaders from the global aviation community to share insights and discuss how civil-military cooperation should further evolve to meet future airspace and space security challenges.

More specifically, your personal data will be collected for the following purposes:

- register participants to the event;
- contact participants via email in advance of and after the event to provide relevant information;
- processing of personal data to be stored in the EUROCONTROL stakeholder database and used for relevant communications in accordance with EUROCONTROL framework for the Protection of Personal data; to this end an explicit request will be made to all registered participants right after the event;
- collecting and managing personal data related to security and control of access to the EUROCONTROL premises;
- store registration details of participants for maintenance of EUROCONTROL historical database of past events to be able to analyse trends in event attendance and the types of stakeholders attending our events;

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- (live) web-streaming and/or audio and video recording of speakers and participants, presentations of speakers, including on the internet/intranet, provided you have given your consent.

We use photographs and recordings to promote the event and the work that we do. We take photographs and recordings of people attending our programmes and meetings. We always obtain prior permission from the individual to take and use their image and explain how we intend to use it. Our legal basis for using personal information for this purpose is consent (in the event registration form).

2. What data do we collect, store and process about you?

In order to carry out the processing, we hold the following categories of data related to you:

- **identification data:** first/last name, title/military rank, country of residence, e-mail address, nationality and date of birth.
- **professional background:** function/title, name of organisation.
- **dietary requests** (if any) or **specific access** requirements and/or requests for physical assistance; and
- **personal data available via (audio)visual content** (e.g. photographs/pictures, presentations etc.) that might be available on the internet/intranet in the context of the meetings and in the framework of EUROCONTROL activities (only with the explicit permission of each participant): voice recordings, video recordings, or an image of a data subject.

3. Who is your data disclosed to? Who has access to your data?

Access to your personal data is provided to EUROCONTROL staff and contractors responsible for delivering our service to you and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements (see further section 7). Your personal data (first name, last name, organisation, job title) may be disclosed to the event co-organiser (ICAO) on a need-to-know basis.

Authorised staff of EUROCONTROL have access to the personal data provided by participants for the registration to the event, lists of participants, mailing lists and electronic files containing information related to day-to-day correspondence. The data is necessary for the organisation and management of events and follow-up activities.

Authorised staff of EUROCONTROL processors and external contractors may be provided with the data relevant for them to provide the required logistical and organisational support. That may

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include mailing lists and/or drawing up their own mailing lists, and creation of their own paper/electronic records based on contacts with the panel members for the purposes of organising meetings.

Authorised staff of EUROCONTROL processors and external contractors (e.g. security services) may be provided with the data relevant for them to provide the required logistical and organisational support.

In case catering services are being provided, the supplier of such services will only be provided with general dietary requirements for the specific event.

The personal data used for promotional activities to which explicit consent has been given, such as the recorded meetings or taken pictures, could be made publicly available via the EUROCONTROL social media accounts, the EUROCONTROL intranet, the EUROCONTROL newsletter or the EUROCONTROL public website.

The personal data used for networking activities to which explicit consent has been given, will only be shared with other participants that also gave their explicit consent for their personal data to be used for networking opportunities.

4. How long is your data kept?

EUROCONTROL keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

Personal data related to the organisation and management of the event:

- Personal data provided during the registration, before, during or after the event will be stored for a maximum of one year. All paper and electronic records concerning the day-to-day correspondence and reports containing aggregated data are kept for a maximum of one year.
- The data processed for the purpose of **security and access to EUROCONTROL's premises** is retained for a maximum period of 5 years, for the purpose of protecting specific EUROCONTROL interests (e.g. in the case of events leading to contentious issues).
- Personal data relating to dietary and/or access requirements will be deleted immediately after the event..

Recordings:

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- Audiovisual material collected in the course of the meeting/event, will be kept for 2 years after the event before being deleted unless they were announced to be published for later use. In the latter case, they are kept for as long as the audiovisual material is relevant.
- Recordings from the web-streamed event will be kept for 2 years after the event before being deleted unless they were announced to be published for later use. In the latter case, they are kept for as long as the content recorded is relevant.

Future mailing purposes:

- If you have provided your consent to it, EUROCONTROL will process your email for future mailing purposes concerning events organised at EUROCONTROL or relevant updates that might interest you. This information will be deleted as soon as you communicate to us that you no longer wish to receive EUROCONTROL's news by contacting us at srm.admin.support@eurocontrol.int.

5. What are your rights under the EUROCONTROL Data Protection Regulation?

You have the right to access, rectify, complete and update your data option a) using self-service interfaces (i.e. online tool function to edit your profile), or option b) by contacting corporate.events@eurocontrol.int, restrict or erase your data when the data is inaccurate or incomplete or its processing does not comply with the Regulation. You may also be entitled to object to the use of your personal data based on your particular personal situation.

You can exercise your rights or request additional information about the processing of your data by contacting corporate.events@eurocontrol.int, or in case of conflict the Data Protection Officer (DPO) and, if necessary, the EUROCONTROL Data Protection Supervisory Board (DPSB) using the contact information given at the end of this notice.

6. How can you withdraw consent you have given to EUROCONTROL?

Concerning the photos taken during the event and personal data shared with the controller for future mailing purposes, you may withdraw your consent in any moment by contacting corporate.events@eurocontrol.int once we have received notification that you have withdrawn your consent, we will no longer process your information for the purpose or purposes you originally agreed to. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

7. What do we do to avoid misuse or unauthorised access to data concerning you?

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EUROCONTROL is committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure EUROCONTROL has put in place suitable physical, electronic and managerial procedures to safeguard and secure the information collected from you.

EUROCONTROL applies industry standards and best practices in cyber security, including the Center for Internet Security's (CIS) Critical Security Controls. These standards provide us with a comprehensive framework for establishing, implementing, and maintaining information security management systems in order to protect our networks and systems against security threats.

8. What safeguards do we apply when we transfer your data to third parties?

In order to protect your personal data EUROCONTROL has put in place appropriate technical and organisational measures; these measures are designed to prevent unauthorized access, modification or disclosure and protect the data against accidental or unauthorized destruction.

Your personal data is only given to a very limited set of contractors for the performance of their tasks (see section 3 above). Contracts with our contractors contain appropriate confidentiality obligations.

Your personal information may be disclosed to the event co-organisers (see section 3 above). The co-organising organisations being data controllers established by the United Nations, comply with the [2018 UN Personal Data Protection and Privacy Principles](#). Additionally, agreements between ICAO and EUROCONTROL have been made, which ensure suitable safeguards as required by the EUROCONTROL Regulation on Personal data Protection when transferring personal data.

9. Who can you contact if you have questions or want to make a complaint?

For any queries related to your personal data, please contact: corporate.events@eurocontrol.int which is the team responsible for the processing of the personal data concerning you.

Complaints can be addressed to EUROCONTROL's [Data Protection Officer](#).

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