

## i- CALL FOR TENDERS

<b><u>Call for Tenders No.:</u></b>	ECTL_SRC_240081
<b><u>Title:</u></b>	Occupational Health Nurse for Haren HQ

### **General:**

EUROCONTROL is an intergovernmental organisation with 41 Member and 2 Comprehensive Agreement States. We are committed to building, together with our partners, a Single European Sky that will deliver the air traffic management (ATM) performance required for the twenty-first century and beyond.

### **Technical subject matter:**

To fulfil its obligations, EUROCONTROL Medical Service is benefiting from the support of a nurse to assist the Agency Medical Advisor in tasks that require professional nursing qualifications such as medical examinations, vaccination and first aid.

### **Main selection and assessment criteria:**

<b>TECHNICAL CAPACITY CRITERIA</b>
The proposed candidate possess a Bachelor Degree in Nursing
The proposed candidate have a professional knowledge corresponding to level C1 minimum in English and in French
Minimum of 3 years of job-related experience in occupational medicine, in hospital or in a doctor's office

<b>TECHNICAL ASSESSMENT CRITERIA</b>
The company shall provide one or more backup persons to ensure the continuity of services in case of absence (>20 days) of the main candidate
Experience of conducting paramedical examinations
Occupational Safety and Health Standards (OSHA) Compliance

### **SUPPORTING EUROPEAN AVIATION**

**Member States:** Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

**Comprehensive Agreement States:** Israel, Morocco.

**The economically most advantageous offer will be established in accordance with the following Award criteria:**

For the Technical tender, a weighting of 70% is applied, for the Financial tender, a weighting of 30%.

**Tender closing date:**

18 October 2024 at 15:00 CEST

**Point of Contact:**

Please see the “Important Notice” below and if you have any other related questions, please contact:

NSUMBU, Onassis  
CF/PROC  
E-mail: [onassis.nsumbu@eurocontrol.int](mailto:onassis.nsumbu@eurocontrol.int)  
Tel.: +32 2 729 3320

**If this Call for Tenders should interest you, please read the important information below:**

**IMPORTANT NOTICE**

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation, please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the “*View Active Negotiations*” section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
  - a) print out the documents;
  - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
  - c) use printouts of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
  - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;

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- b) transmit such documents to any third person who has no need to know them;
- c) post such documents on any private or public website;
- d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
- e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.