

i- CALL FOR TENDERS

Call for Tenders No.: ECTL_SRC_240030

Title: Catering for the ICAO Committee on Aviation Environmental Protection (CAEP) between 8-12 July 2024 in Brussels

Technical subject matter: Catering services during a five-day event for approximately 200 persons/day

Main selection, assessment and award criteria:

TECHNICAL CAPACITY CRITERIA
The Tenderer must have at least 5 years of experience in providing catering services
The tenderer must prove and demonstrate its capacity to provide a timely, clean and organised service (prompt clearing of used dishes, ensuring a clean and inviting environment)

TECHNICAL ASSESSMENT CRITERIA
The tenderer must supply an offer for services aligned with the requirements set out in the Technical Specifications point 3.1

The Technically compliant Tender with the Lowest Contract Price will be considered as the best choice for contract award and is therefore the economically most advantageous Tender.

Tender closing date: 01 April 2024 at 15:00 CET

Point of Contact: Please see the "Important Notice" below and if you have any other related questions, please contact:

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CF/PROC

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If this Call for Tenders should interest you, please read the important information below:

SUPPORTING EUROPEAN AVIATION

Member States: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

Comprehensive Agreement States: Israel, Morocco.

IMPORTANT NOTICE

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the “*View Active Negotiations*” section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.