

i- CALL FOR TENDERS

Call for Tenders No. : ECTL_SRC_240003

Title: Strategic Workforce Planning Methodology

General: EUROCONTROL is an intergovernmental organisation with 41 Member and 2 Comprehensive Agreement States. We are committed to building, together with our partners, a Single European Sky that will deliver the air traffic management (ATM) performance required for the twenty-first century and beyond.

Technical subject matter: The objective is to develop and deploy a SWP methodology, elevating the current SWP from level 1 to level 3 on the Bersin maturity model within two years. The contract covers SWP's main components: Process, Governance, People, Data and Technology.

Main selection, assessment and award criteria:

TECHNICAL CAPACITY CRITERIA
Experience and expertise in implementing SWP methodologies in 2 organisations of similar size and complexity as EUROCONTROL, within the past 10 years.
Experience of the Proposed Team in Implementing SWP Methodology.

TECHNICAL ASSESSMENT CRITERIA
Adherence to recognised Project Management Methodologies during the project.
Utilisation of a recognised process maturity development methodology.
Additional experience (to that listed in Criterion 1 of Table 2) and expertise in implementing SWP methodologies in organisations of similar size and complexity as EUROCONTROL, within the past 10 years.
Additional Team members to the Proposed Team in Implementing SWP Methodology (to that listed in Criterion 2 of Table 2) leading or working on similar SWP projects.
Experience of SWP projects in Public Sector organisations.
Experience of SWP projects in ATM or Aviation sectors.

The economically most advantageous offer will be established in accordance with the following:

For the Technical tender, a weighting of 70% is applied, for the Financial tender, a weighting of 30%.

Tender closing date: 29 March 2024 at 15:00 CET

SUPPORTING EUROPEAN AVIATION

Member States: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

Comprehensive Agreement States: Israel, Morocco.

Point of Contact: Please see the “Important Notice” below and if you have any other related questions, please contact:

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CF/PROC

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If this Call for Tenders should interest you, please read the important information below:

IMPORTANT NOTICE

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the “*View Active Negotiations*” section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.