

## i- CALL FOR TENDERS

**Call for Tenders No.:** ECTL\_SRC\_230100

**Title:** Roof Renovation

**General:** EUROCONTROL is an intergovernmental organisation with 41 Member and 2 Comprehensive Agreement States. We are committed to building, together with our partners, a Single European Sky that will deliver the air traffic management (ATM) performance required for the twenty-first century and beyond.

**Technical subject matter:** The procurement of the detail design, detail engineering, supply, construction, installations and commissioning of all work regarding the Roof renovation, MR.01 and MR.04 of the M- building including reinforcing the trusses, installing a roof hatch, removing antennas, install new roof fans and adjusting the rainwater and the emergency overflow drains at the EUROCONTROL Maastricht UAC.

**Main selection, assessment, and award criteria:**

TECHNICAL CAPACITY CRITERIA	
1	Tenderer shall be ISO 9001, B-VCA and VOL-VCA certified staff.
2	The Tenderer's project manager has an architectural education.
3	The Tenderer has a CAR insurance cover for the complete work not just for roofing work.

TECHNICAL ASSESSMENT PASS/FAIL CRITERIA	
1	Site visit attended
2	List of subcontractors submitted
3	Timetable for the execution of the works
4	Detailed open calculations <u>without prices</u> submitted.
5	Detailed open calculations <u>including prices</u> submitted. ( <i>with mention of; quantities / unit prices / hour standards</i> )
6	Security directive for Contractors and their (sub-contracted) staff

Tenderers that do not comply with all the 'pass/fail' technical assessment criteria, if applicable, shall be declared non-compliant and will not be assessed further.

<b>TECHNICAL ASSESSMENT SCORING CRITERIA</b>	
1	Quality of the general plan of approach as submitted by the Tenderer.
2	The tendering company has relevant comparable roofing project experience for at least 3 projects of at least the same size.
3	The tendering company or sub-contractor has construction project experience for at least 3 projects of at least the same size.
4	Completeness offer with regard to works and materials.
5	Specified timetable/ work schedule.

The economically most advantageous offer will be established in accordance with the following:

For the Technical tender, a weighting of 70% is applied, for the Financial tender, a weighting of 30%.

**Tender closing date:** 20-12-2023 at 15:00 CET

**Point of Contact:** If you wish to receive the Call for Tenders please see the "Important Notice" below and if you have any other related questions, please contact:

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**If this Call for Tenders should interest you, please read the important information below:**

## **IMPORTANT NOTICE**

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation, please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, please send an e-mail to the Point of Contact mentioned above to get access to the documentation.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the 3-step process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
  - a) print out the documents;
  - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
  - c) use print-outs of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
  - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
  - b) transmit such documents to any third person who has no need to know them;
  - c) post such documents on any private or public website;
  - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
  - e) transmit the documents without indication of the source.

**An environmental notice:**

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.