

i- CALL FOR TENDERS

Call for Tenders No.: ECTL_SRC_230091

Title: Delivery of UAS courses

General: EUROCONTROL* is an intergovernmental organisation with 41 Member and 2 Comprehensive Agreement States. We are committed to building, together with our partners, a Single European Sky that will deliver the air traffic management (ATM) performance required for the twenty-first century and beyond.

Technical subject matter: EUROCONTROL Aviation Learning Centre (ALC, previous name: Institute of Air Navigation Services IANS) in Luxembourg uses external instructors to cover specialised subjects for which knowledge is not available within the Agency or for which knowledge within the Agency is to be complemented in order to accommodate all the course requests. The aim of this Call for Tender is to select a provider(s) for the delivery of courses and/or course module(s) part of the ALC course portfolio. The term course (module) delivery stands for a presentation in English of the course (module) in a classroom in front of the course participants or in a virtual classroom through a platform such as ZOOM or MS Teams.

The exact number of courses is determined on a six monthly basis. We expect to have in total 7 courses per year, for which the delivery of an external supplier is needed: 2 x UAS-SAF, 2 x UAS-REG, 2 x UAS-ATM and 1 x one of these three courses on-site (on customer's premises). There are several course dates per year for each course. Courses are scheduled several months in advance. However, there might be some ad-hoc requests for courses at short notice which need to be met. The contract to be let will cover a period of 3 years.

Courses are to be delivered either as classroom courses at EUROCONTROL ALC premises or at the premises of EUROCONTROL stakeholders or as virtual courses through a common platform such as ZOOM or MS Teams.

SUPPORTING EUROPEAN AVIATION

Member States: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

Comprehensive Agreement States: Israel, Morocco.

Main selection, assessment and award criteria:

TECHNICAL CAPACITY CRITERIA
The tenderer shall prove experience in the fields covered by this call for tender, notably the regulatory framework and processes for the implementation of U-space and integration of UAS in ATM and U-space safety assessment

TECHNICAL ASSESSMENT CRITERIA
At least 5 years experience in designing and/or presenting courses in English - level equivalent to C1 as defined in the Common European Framework of Reference (CEFR)
Experience in applying the Specific Operations Risk Assessment (SORA) methodology and the METHODOLOGY for the U-Space Safety Assessment (MEDUSA), to prepare course participants for the review of applications, received from drone operators.
Experience in applying the principles of both European and global (ICAO, Jarus) regulations related to UAS
Experience in the regulatory framework and processes for the integration of UAS in the existing ATM environment and the implementation of U-space and its main services from an ATM perspective.
At least 1 year experience in presenting virtual courses or activities demonstrating knowledge in the use of virtual meeting tools.

The economically most advantageous offer will be established in accordance with the following:

For the Technical tender, a weighting of 60% is applied, for the Financial tender, a weighting of 40%.

Tender closing date: 28-09-2023 at 15:00 CET

Point of Contact: If you wish to receive the Call for Tenders please see the "Important Notice" below and if you have any other related questions, please contact:

DUPUY, Armelle

DCF/AFS/PROC

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If this Call for Tenders should interest you, please read the important information below:

IMPORTANT NOTICE

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the “*View Active Negotiations*” section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.