

i- CALL FOR TENDERS

Call for Tenders No.: ECTL_SRC_230053

Title: Skybrary content integration and maintenance support

General: EUROCONTROL* is an intergovernmental organisation with 41 Member and 2 Comprehensive Agreement States. We are committed to building, together with our partners, a Single European Sky that will deliver the air traffic management (ATM) performance required for the twenty-first century and beyond.

Technical subject matter: The Network Manager identifies European ATM Network safety issues through proactive monitoring of the network operations and supports the Network stakeholders (and FABs) operating within the applicable regulatory framework (SES) in the identification and mitigation of existing hazards to aviation and in anticipation of new operational safety threats. The overall objective is to keep the Network safe and support the increase in European ATM system capacity and efficiency in line with stakeholders' expectations and established EU performance indicators and targets.

A key enabler for the achievement of the above objective is the EUROCONTROL safety information repository – the SKYbrary® knowledgebase.

The general objective of this contract is to find a suitable supplier capable to support the continual maintenance and further development of SKYbrary® ATM content and integration of new safety knowledge items, thus providing a valuable assistance to front-line operators and aviation safety stakeholders when undertaking operational safety improvement activities.

Main selection, assessment and award criteria:

TECHNICAL SELECTION AND CAPACITY CRITERIA

	Subject	Proof required
1	Company experience in ATM operational risk analysis and mitigation, and safety promotion	Criteria

SUPPORTING EUROPEAN AVIATION

Member States: Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine, United Kingdom.

Comprehensive Agreement States: Israel, Morocco.

PASS/FAIL TECHNICAL ASSESSMENT CRITERIA

Criteria	Subject	<u>Proof required</u>
1	Experience in Air Traffic Services	At least one team member, holder of a current ATCO licence with a valid instrument rating
2	Experience in flight operations	At least one team member, holder of a current or former licence of commercial flight crew member and/or military transport flight crew member

Tenderers that do not comply with all the 'pass/fail' technical assessment criteria, if applicable, shall be declared non-compliant and will not be assessed further.

TECHNICAL ASSESSMENT CRITERIA

Criteria		Mandatory/ Desirable	<u>Proof required</u>
1	Potential to deliver the work specified in section 3.4 of the Technical Specifications	M	Written document (maximum 20 pages) covering the approach to and description of the work to be carried out and committed deliverables
2	Knowledge of ATM-related safety risks and minimum 10 years of current practical experience as air traffic controller	M	Project team member(s)' experience in ATS provision as air traffic controller(s) in CVs Describe experience in ATM safety risk management
3	Knowledge of safety risks associated to commercial air transport and military transport operations, and minimum 5 years of practical experience as flight crew member	M	Project team member(s) skills and experience as flight crew member in civil and/or military transport aviation in CVs

			Describe experience in flight ops safety risk management
4	Recognised subject matter expertise in aviation meteorology	M	Project team member(s) certificate and/or affiliation to a meteorological society
5	Experience in operational safety improvement activities	M	Project team member(s) participation in operational safety improvement initiatives and projects in CVs List the initiatives/projects
6	Experience in drafting and editing aviation safety publications	M	Project team member(s) skills and experience as author(s) and reviewer(s) of aviation publications (magazines, websites) List the last 5 publications/contributions
7	Experience in liaison and communication with professionals and organisational establishments at international level	M	Project team members' CVs At least 1 project team member with more than 3 years of experience in the subject area
8	Knowledge of and experience in using semantic content management functions	M	Project team members' CVs At least 1 project team member with more than 3 years of experience in the subject area
9	High proficiency English language skills	M	ATCO Level 6 English language proficiency or minimum C1 level of English (writing) (CEFR certificate) or native speaker

10	Education	M	Aeronautics or ATM or system engineering for the project team members with ATM and flight crew background Provide diploma/certificate
11	Practical experience in aviation safety knowledge management	D	Project team members' roles in safety knowledge management projects in CVs Minimum 3 years of experience required Indicate projects
12	Knowledge of and practical experience with Drupal CMS, including editing of HTML text	D	Project team members experience with Drupal CMS and software version used in CVs Minimum 1 year of experience required Indicate projects

The economically most advantageous offer will be established in accordance with the following:

For the Technical tender, a weighting of 60% is applied, for the Financial tender, a weighting of 40%.

Tender closing date: 02-06-2023 at 15:00 CET

Point of Contact: If you wish to receive the Call for Tenders please see the "Important Notice" below and if you have any other related questions, please contact:

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CFT Internet Notice I-IN-E via iSourcing Vers.2.8

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If this Call for Tenders should interest you, please read the important information below:

IMPORTANT NOTICE

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the “*View Active Negotiations*” section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>.
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;
 - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.