

## i- CALL FOR TENDERS

**Call for Tenders No.:** ECTL\_SRC\_220030

**Title:** Enterprise Architecture Tooling

**General:** EUROCONTROL\* is an intergovernmental organisation with 41 Member and 2 Comprehensive Agreement States. We are committed to building, together with our partners, a Single European Sky that will deliver the air traffic management (ATM) performance required for the twenty-first century and beyond.

**Technical subject matter:** The purpose of the present Call for Tender is to acquire licenses for a suitable Enterprise Architecture tool that will best satisfy business needs of the EUROCONTROL DECMA and NMD organisational units. As detailed in the CFT documentation, for the DECMA unit this implies in particular that the acquired EA application can be used/adapted to implement an already established pre-defined Enterprise Architecture meta-model, and will support Content Development, Integration and Change Management Processes.

**Main selection, assessment and award criteria:**

TECHNICAL CAPACITY CRITERIA
Demonstrated ability to ensure a successful transition from an existing EA tool to the proposed tool, as evidenced by past experience.

PASS/FAIL CRITERIA
The EA application shall be available as a Software as a Service deployment, or deployed in a public cloud, and hosted in Europe.
The EA Application shall be accessible from the following web browsers and ensure consistent presentation: <ul style="list-style-type: none"> <li>• Google Chrome</li> <li>• Mozilla Firefox</li> <li>• Microsoft Edge</li> </ul>
The EA Application shall support at least 250 daily commits/dispatches, in conjunction with the requirement NFR6 on the number of artifacts.
The EA Application shall support data exports of at least 1 GB without noticeable impact on responsiveness to interactions via the user interface for any concurrently logged-in user.
The following quantities of architecture artefacts shall be handled by the EA Application within any single repository, without noticeable impact on responsiveness to interactions via the user interface:

### SUPPORTING EUROPEAN AVIATION

**Member States:** Albania, Armenia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Republic of Moldova, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom.

**Comprehensive Agreement States:** Israel, Morocco.

<ul style="list-style-type: none"> <li>• At least 20000 architecture elements</li> </ul>
At least 15000 diagrams
The EA Application shall be available at least 99% of each calendar quarter during the business hours: 07:00 – 19:00 CET
The EA Application shall be available at least 95% of each calendar quarter outside of the business hours: 19:00 – 07:00 CET and during weekends and Belgian national holidays
The back-up policies of the EA Application shall allow recovery to a back-up that is no more than 24 hours old.
The back-up policies of the EA Application shall allow recovery to a back-up that is at most one month old.
In case of EA Application failure, the time to recover to the situation from as short as possible before the failure, shall be no more than 1 business day (Belgium)
The EA Application shall comply with EUROCONTROL corporate security requirements
The EA Application shall support single sign-on (SSO) for users with a EUROCONTROL IT account.
The EA Application shall support assigning architect licenses to users that do not have a EUROCONTROL IT account.

<b>TECHNICAL ASSESSMENT CRITERIA</b>
The EA Application meets the EUROCONTROL essential EA application requirements as per <b>Error! Reference source not found.</b> , leading to the <b>Lot 1 Technical compliance score</b> (see TEP document for detailed requirements)
The proposal for the delivery of Lot 2 meets project management best practices, while applying an agile approach as per the criteria defined in <b>Error! Reference source not found.</b> , leading to the <b>Lot 2 evaluation score</b> (see TEP document for detailed requirements)
The expert profile(s) proposed for the delivery of Lot 3 meet(s) the defined requirements as per <b>Error! Reference source not found.</b> , leading to the <b>Lot 3 evaluation score</b> (see TEP document for detailed requirements)
The Tenderers demonstrates that a policy or a Code of conduct is in place, which addresses diversity equity and inclusion at the workplace'. Such policy/Code of Conduct shall address relevant aspects and commitments such as equal pay, non-discrimination, training, conflict resolution mechanisms, protection against all forms of harassment.
The Tenderer regularly monitors and reports on diversity and inclusion in their workplace.

The economically most advantageous offer will be established in accordance with the following:

For the Technical tender, a weighting of 60% is applied, for the Financial tender, a weighting of 40%.

**Tender closing date:** 28-09-2022 at 15:00 CET

**Point of Contact:** If you wish to see the Call for Tenders please see the “Important Notice” below. If you have any related questions, please contact:

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DCF/AFS/PROC

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**If this Call for Tenders should interest you, please read the important information below:**

**IMPORTANT NOTICE**

The full i-Call for Tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-Call for Tenders documentation please read and follow carefully the instructions below:

1. If you are already registered in the EUROCONTROL Supplier Portal, you can search for this Call for Tenders, and its relevant documentation, in the “*View Active Negotiations*” section of the Supplier Portal.
2. If you are not yet registered as a EUROCONTROL supplier, please follow the process described on the following link: <https://www.eurocontrol.int/portal/new-supplier-portal>
3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall be made electronically and shall be exclusively made in strict accordance with the instructions given in the tendering documentation.
5. You may:
  - a) print out the documents;
  - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
  - c) use print-outs of the electronic i-Call for Tenders documents for the submission of tenders (especially the Price Offer Form ref: I-TSF-E).
6. You may not:
  - a) modify, edit and/or change the electronic documents other than to submit the required info and to sign/stamp where required;
  - b) transmit such documents to any third person who has no need to know them;
  - c) post such documents on any private or public website;
  - d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
  - e) transmit the documents without indication of the source.

**An environmental notice:**

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.