

INFORMATION CIRCULAR

Effective 1 January 2019 (Ref. UM 2019/01)

AIR NAVIGATION CHARGES IN BELARUS

1. The EUROCONTROL Organisation is entrusted with the billing and collection of air navigation charges on behalf of Belarus. The annexed document presents the Rules governing these charges in Belarus. Air navigation charges are established in accordance with recommendations of the International Civil Aviation Organisation (ICAO).
2. The unit rates of charge for air navigation services applicable from 1 January 2019 are the following:

Service	Unit rate	Applicable to:
Route services	43.12 EUR	IFR flights
Approach/aerodrome control services	0.13 EUR	IFR flights departing from Minsk-2 aerodrome (UMMS).
Approach/aerodrome control services	4.40 EUR	IFR flights departing from: Brest (UMBB), Mogilev (UMOO), Vitebsk (UMII), Grodno (UMMG) and Gomel (UMGG).
Approach/aerodrome control services	5.23 EUR	IFR flights departing from: Orsha (UMIO).

No charge for approach/aerodrome control services shall be applied to flights departing from any other aerodrome in Belarus.

The rate of interest on late payment of route charges applicable from 1 January 2019 is **9.68% per annum**.

These rates are published by Belarus.

3. **Payment must be made only in euro (EUR)**. Details of the Bank Accounts to which users should make their payments are printed on the EUROCONTROL Bills and Statements of Accounts. Users should not pay into any other bank account other than those printed on EUROCONTROL documents. For contact details in this regard, please refer to the 'Collection, Accounting and Treasury' unit of the CRCO (see item 6).

A facility for payment by credit card is also available. For further details please contact the 'Collection, Accounting and Treasury' unit of EUROCONTROL CRCO (see item 6).

The CRCO draws the attention of users to fraudulent attempts whereby individuals pretend to come from EUROCONTROL to try to make you pay into their bank accounts.

EUROCONTROL does not plan to open new bank accounts in the foreseeable future - mistrust any communication that says that our bank accounts have changed. In all circumstances payments for charges must be made to the bank account numbers mentioned on EUROCONTROL documents. Users can contact the CRCO (see item 6. below – any service may be contacted) for confirmation.

4. The CRCO makes available to users a secured Internet site providing the following services: download of monthly billing documents (pdf, txt, xls) for the verification of bills, consultation of financial situation, submission and follow up of claims, and notification and consultation of fleet information. This service is free of charge and is subject to signature of a service level agreement between users and the CRCO. For contact details, please refer to the 'Billing and Customer Relations' unit of the CRCO (see item 6) or consult:

<http://www.eurocontrol.int/services/central-route-charges-office-extranet-airspace-users-cefa>

5. Comprehensive and up-to-date information on charges billed and collected by EUROCONTROL is available on the website at:

<http://www.eurocontrol.int/crco>

6. The telephone and telefax numbers as well as e-mail addresses of the EUROCONTROL CRCO units concerned are as follows:

	Billing and Customer Relations ----- (1)	Collection of Charges ----- (2)	Accounting and Treasury ----- (3)
Telephone	+32.2.729.3838	+32.2.729.3865 +32.2.729.3801	+32.2.729.3856 +32.2.729.3801
Telefax	+32.2.729.9093	+32.2.729.9094	+32.2.729.9095
E-mail	r3.crco@eurocontrol.int	r4.crco@eurocontrol.int	r5.crco@eurocontrol.int
Address	EUROCONTROL Central Route Charges Office (CRCO) Rue de la Fusée 96 B – 1130 Brussels (Belgium)		

**ANNEX
RULES GOVERNING AIR NAVIGATION CHARGES
IN BELARUS**

ARTICLE 1

A charge shall be levied for each flight performed under Instrument Flight Rules by an aircraft in the airspace of Belarus.

The air navigation charge shall comprise the route charge and the approach and aerodrome control charge.

The charge shall constitute remuneration for the costs incurred by Belarus in respect of air navigation facilities and services in the Minsk Flight Information Region.

ARTICLE 2

EUROCONTROL shall collect charges levied on users of air navigation services, in accordance with the laws and regulations of Belarus.

These charges shall constitute a claim by EUROCONTROL.

The person liable to pay the charge shall be the person who was the operator of the aircraft at the time when the flight was performed. Where an ICAO designator is used in the flight identification, the identity of the operator of the flight shall be deemed to be that of the aircraft operating agency to whom the ICAO designator was allocated at the time of the flight. If the identity of the operator is not known, the owner of the aircraft shall be regarded as the operator unless he proves which other person was the operator.

If the operator defaults, then both the operator and the aircraft owner shall be jointly and severally liable for unpaid charges.

ARTICLE 3

The route charge R_1 shall be calculated in accordance with the following formula:

$$R_1 = t_1 \times N_1$$

where t_1 is the unit rate of charge and N_1 the number of service units corresponding to such a flight.

The unit rate of charge (t_1) shall be established in euro (EUR) with a maximum of two decimal points.

The unit rate of charge t_1 shall be published by Belarus.

ARTICLE 4

For a given flight, the number of service units, designated (N_1), referred to in the foregoing Article shall be obtained by means of the following formula:

$$N = d_1 \times p$$

where (d_1) is the distance factor and (p) the weight factor for the aircraft concerned.

ARTICLE 5

The distance factor (d_1) shall be obtained by dividing by one hundred (100) the number of kilometres in the great circle distance between:

- the aerodrome of departure within, or the point of entry into, the airspace of Belarus, and
- the aerodrome of first destination within, or the point of exit from, the airspace of Belarus.

The distance to be taken into account shall be reduced by twenty (20) kilometres for each take-off from and for each landing on the territory of Belarus.

ARTICLE 6

The weight factor (p) shall be the square root of the quotient obtained by dividing by fifty (50) the number of metric tons, expressed as a figure taken to one decimal place, in the maximum certificated take-off weight of the aircraft as shown in the certificate of airworthiness, the flight manual or any other equivalent official document, as follows:

$$p = \sqrt{\frac{\text{Max. take-off weight}}{50}}$$

Where the maximum certificated take-off weight of the aircraft is not known to EUROCONTROL, the weight factor shall be calculated by taking the weight of the heaviest aircraft of the same type known to exist.

Where an aircraft has multiple certificated maximum take-off weights, the weight factor shall be established on the basis of the highest maximum take-off weight authorised for the aircraft by its State of registration.

Where, however, an operator has indicated to EUROCONTROL that he operates two or more aircraft which are different versions of the same type, the average of the maximum take-off weights of all his aircraft of that type shall be taken for the calculation of the weight factor for each aircraft of that type. The calculation of this factor per aircraft type and per operator shall be effected at least once a year.

For the purpose of calculating the charge, the weight factor shall be expressed as a figure taken to two decimal places.

ARTICLE 7

The approach and aerodrome control charge (R_2) shall be levied for any departure from any aerodrome situated on the territory of Belarus and shall be calculated in accordance with the following formula:

$$R_2 = t_2 \times N_2$$

where (t_2) is the unit rate of charge and (N_2) the number of service units corresponding to such a flight.

The unit rate of charge (t_2) shall be established in euro (EUR) with a maximum of two decimal points.

The unit rate of charge (t_2) shall be published by Belarus.

ARTICLE 8

For a given departing flight, the number of service units in respect of the approach and aerodrome control charge, designated (N_2), shall be equal to the Maximum Take-Off Weight expressed in metric tonnes which is used for calculating the weight factor (p) as described in Article 6.

ARTICLE 9

Exemptions from the payment of air navigation charges are granted in accordance with the laws and regulations of Belarus.

ARTICLE 10

The charge shall be payable at EUROCONTROL's Headquarters, in accordance with the conditions of payment set out in the Appendix. The currency of account used shall be the euro (EUR).

ARTICLE 11

These Rules and the unit rates of charge shall be published by Belarus.

APPENDIX
CONDITIONS OF PAYMENT

CLAUSE 1

The amounts billed are payable in euro (EUR) into the EUROCONTROL, Central Route Charges Office's bank account shown on the bill.

The amount of the charge is due on the date of performance of the flight. The latest value date by which payment must be received by EUROCONTROL shall be shown on the bill and is 30 days from the date of the bill.

CLAUSE 2

Payment shall be deemed to have been received by EUROCONTROL on the value date on which the amount due was credited by the bank of EUROCONTROL referred to in Clause 1 above. The value date shall be the date on which EUROCONTROL can use the funds.

CLAUSE 3

Payments shall be accompanied by a statement giving the references, dates and euro amounts in respect of bills paid and of credit notes deducted.

Where a payment is not accompanied by the details specified in the above paragraph to allow its application to a specific bill or bills, EUROCONTROL will apply the payment:

- first to interest, and then
- to the oldest bills unpaid.

CLAUSE 4

Claims against bills must be submitted to EUROCONTROL in writing or by an electronic medium previously approved by EUROCONTROL. The latest date by which claims must be received by EUROCONTROL shall be shown on the bill and is 60 days from the date of the bill.

The date of submission of claims shall be the date on which the claims are received by EUROCONTROL.

Claims must be detailed and should be accompanied by any relevant supporting evidence.

Submission of a claim by a user shall not entitle him to make any deduction from the relevant bill unless so authorised by EUROCONTROL.

Where EUROCONTROL and a user are mutually debtor and creditor no compensation payments shall be effected without EUROCONTROL's prior agreement.

CLAUSE 5

Any charge the amount of which has not been paid by the due date of the bill shall be increased by the addition thereto of interest at a rate to be published by Belarus. The interest, entitled Interest on Late Payment, shall be simple interest calculated from day to day on the unpaid overdue amount.

The interest will be calculated and billed in euro (EUR).

CLAUSE 6

Where a debtor has not paid the amount due, measures may be taken to enforce recovery.